

As per the NEP 2020
Minor Course (Commerce)
(Effective from Academic Year 2024-2025 onwards)




Pandit Deendayal Upadhyaya Shekhawati University

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Commerce
Minor Subject Syllabus
(CBCS) As per the NEP 2020 (Semester I to IV)
w.e.f. the Academic Session 2024-25
Discipline: Economic Administration and Financial Management

Semester	Course title	Credits	Course Code	Credit distribution of the course			Eligibility criteria
				Lecture	Tutorial	Practical/ Practice	
I	E-Commerce	2	24BEM5101M	2	0	0	10+2 from any recognized Board
II	Credit Management	2	24BEM5201M	2	0	0	
III	Rural Governance In Rajasthan	4	24BEM6301M	4	0	0	
IV	E-Banking	4	24BEM6401M	4	0	0	

Course Title:	E-Commerce	Course Code:
Total Lecture hour 26		24BEM5101M
Unit I	E-Commerce-Origin, Meaning, Characteristics, Key Drivers of E-Commerce, E-Commerce Models	Hours
Unit II	Internet and E-Commerce, Networking-LAN, WAN, Business Uses of Internet, www, Protocols, Intranet and Internet	6
Unit III	Electronic Payment Systems- Methods, Security Issues, Electronic Banking, Electronic Stock Trading.	8
Unit IV	Business Intelligences, Ethics, Security and E-Governance.	6
Reference Books:		
1	E-Commerce and E-Business Dr. C.S. Rayudu, Himalaya Publishing House.	
2	Information Technology: E-Commerce & E-Business: V.D.Dudeja, (Common Wealth Publisher, New Delhi	
3	Electronic Consumer Framework & Technologies and Applications: B. Bhasker, Tata McGraw Hill	
4	Electronic Commerce A Managers Guide to E-Business: Prayag Dawan and Sunil Sharma, Vanity Books International, New Delhi	

Course Title:	CREDIT MANAGEMENT	Course Code:
Total Lecture hour 26		24BEM5201M
Unit I	Credit Management: Definition and Objectives, Principles.	Hours
Unit II	Credit Policy in Banks: Need and Components, Credit policy of Reserve Bank of India	6
Unit III	Evaluation of Borrower- The 6 Cs -Fair Practices Code. Types of Borrowers: Various categories including the special	8
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	type of Borrowers.	
Unit IV	Debt Recovery Management: Debt Recovery Tribunals: Object and functioning of Debt Recovery Tribunal, Authority of Debt Recovery Tribunal, Procedure and Powers of Debt Recovery Tribunals	6
Reference Books:		
1	Fredric S Mishkin : Economics of Money, Banking and Financial Markets, Addison Wesley Publishing	
2	Lawrence S. Ritler, William L Silber, Gregory Fudell :Principles of Money, Banking and Financial Markets, Longman Science and Technology	
3	Lloyd B Thomas : Money, Banking and Financial Markets, McGraw Hill Primis Custom Publishing 4. Singh Gopal : Credit Management, RBSA Publishers, Jaipur	
4	Fredric S Mishkin : Economics of Money, Banking and Financial Markets, Addison Wesley Publishing	

Course Title:	RURAL GOVERNANCE IN RAJASTHAN	Course Code:
		24BEM6301M
Total Lecture hour 52		Hours
Unit I	Local Governance: Meaning, Nature, Importance and Thoughts related with Local Governance in Rural Areas Good Governance Initiatives in Local Government	14
Unit II	Panchayati Raj System: Origin, Meaning, Constitutional Steps and 73 rd Amendment Act (1992) Progress Report of Panchayati Raj	15
Unit III	Rural Development Administration: Meaning, Importance and Process of Rural Development Rural Development Agencies	10
Unit IV	Agriculture: Importance and Role of Agriculture in the Economy of Rajasthan New Agriculture Policy of Rajasthan	13
Reference Books:		
1	Maheswari, Shriram(2008), Local Government in India	
2	Sachdeva, Pradeep(2011), Local Government in India	
3	RBD Publication, Rural Development and Corporations	

Course Title:	E-BANKING	Course Code:
		24BEM6401M
Total Lecture hour 52		Hours
Unit I	Electronic Banking: Meaning, Types of E-Banking, E-Banking transactions - truncated and Electronic cheque Models for E-banking - Complete Centralized Solution & features	14
Unit II	Online Banking: Meaning and concept, Electronic delivery channels - need for computerization - Automatic Teller Machine (ATM) Electronic Fund Transfer (EFT) - uses & computerization in clearing houses	15
Unit III	Telebanking - Banking on home computers, Electronic Money Transfer - uses of EMT. E-Cheque - Magnetic Ink Character Recognition (MICR) and	10

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	Cheques. E-Banking in India – Procedure Programmes, Components - How to go on net for Online Banking – Advantages - Limitations.	
Unit IV	E-Banking Security - Introduction need for security - Security concepts - Privacy -Survey. E-Builder solutions - Digital certificate and Signature E-Security solutions - Solutions providers, E-locking technique, E-locking services	13
Reference Books:		
1	C.S. Rayudu, E-Business, Himalaya Publishing House.	
2	Roger Hunt & John Shelly, Computers and Common-sense.	
3	Bhushan Dewan, E-Commerce.	

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