

PANDIT DEENDAYAL UPADHYAYA SHEKHAWATI UNIVERSITY, SIKAR
AWARD LIST FOR PRACTICAL EXAMINATION

Name of College
 Name of Examination (with year)
 Name of Subject
 Subject Code No.

Batch No.
 Max. Marks
 Min. Pass Marks

Roll No.	Enrolment No.	Name of Candidate	Father's Name	Marks in Words	Marks in Figure

.....
 Signature of Internal Examiner
 Full Name.....

.....
 Date of Practical Exam.

.....
 Signature of External Examiner
 Full Name.....
 Place of Posting.....

FORM NO. 16 (E)

PRACTICAL

PANDIT DEENDAYAL UPADHYAYA SHEKHAWATI UNIVERSITY, SIKAR

EXAMINER'S REPORT

..... Examination, 201..

Subject Paper Candidates appeared in the paper, out
of whom passed. in first division, in
second division and pass class. The percentage of passes being

GENERAL REMARKS

Dated.....

.....
Signature of Examiner
Examiner No
Address.....
.....
Tel

Voucher No.

**PANDIT DEENDAYAL UPADHYAYA SHEKHAWATI UNIVERSITY, SIKAR
TRAVELLING ALLOWANCE BILL**

1. Name
2. Designation Basic Pay
3. Address
4. Purpose of Journey

PARTICULARS													
DEPARTURE			ARRIVAL										
Station	Date	Hour	Station	Date	Hour	Amount	Kilo-meter	Amount	Kilo-meter	Amount	Date	Amount	Amount
1	2	3	4	5	6	7	8	9	10	11	12	13	14
								Rs.	P.	Rs.	P.	Rs.	P.

N.B.:-

1. Journey of different kinds, journeys and halts should not be entered on the same line.
2. Travelling claim shall be payable in accordance with the travelling allowance rules of University of Rajasthan as may be amended from time to time.
3. The dates on which meeting or meeting are attended or inspection or practical examination conducted, as the case may be, as well as the names of meetings etc. should be noted.
4. There should be separate bill for meetings, inspections or examinations.
5. It is essential to mention ticket No(s). for first class rail journey/ by Air.

Dated2000

Space for use in the office T.A. to

Pay Rupees (in words)

Paid Rs. by Cheque No.

Dated Deputy Registrar (A&F)

Section Officer (A&F)

Date	Brief particulars of place between which taxi conveyance used	Approximate distance	Purpose of journey	Mode of Conveyance	Rate of fare prevailing at the time journey was undertaken	Actual fare paid
1	2	3	4	5	6	7
						Rs. P.

Certified that I have actually travelled Kms. by as stated above from the place of actual stay and paid Rs. on account of fare hire charges.

Signature
Designation

GENERAL REMARKS FOR TRAVELLING AND HALTING ALLOWANCE

- No T.A. or D.A. will be paid to the members of the Academic Council for attending the Convocation.
- When a member has to attend two meetings of University with an interval of less than four days between the meetings attended excluding the days of meetings, he/she shall be entitled to charge only daily allowance for the intervening days.
- Actual Air fare plus incidental expenses equal to 20% of fare limited to one halting allowance will be paid in exceptional cases, to persons who actually travel by air even though there are other means of travelling at the discretion of the Vice-Chancellor.
- For purpose of the above rules the allowance for railway and road journeys shall be admissible by the shortest route. If the journey is performed by an alternative route at a fare greater than that by the shortest route, the Vice-Chancellor may sanction the fare calculated according to the route actually taken, provided that he is satisfied after making such enquiry as he consider necessary that there was a considerable saving in time by taking the longer route.
- If travelled by road, clearly mention about the mode of travelling i.e. own Car, Taxi, or Bus etc. In case the journey has been performed by Bus the payment will be made for actual fare plus incidental charges at approved rates for the places not connected by Rail.
- Hotel accommodations charges as mentioned in appendix IV under Rule 7 (2) will not be payable to the person coming to Jaipur for the purpose of local assessment.
- Actual taxi charges admissible under rule 11 shall be in addition to halting allowance at split rates.
- (a) T.A. claims not submitted within 6 months of the completion of each journey will become time barred and will require sanction of the Vice-Chancellor for marking it admissible upto a period of one year.
(b) T.A. will be submitted after one year of the completion of each journey shall not be admissible.

Name of Bank
 Branch
 Account No.

IFSC Code
 MICR Code
 Branch Code
 PAN No.

Voucher No.

PRACTICAL

FORM No. 18 (E)

PANDIT DEENDAYAL UPADHYAYA SHEKHAWATI UNIVERSITY, SIKAR

**REMUNERATION BILL (FOR PRACTICAL WORK) FOR THE
 EXAMINATION, 201.....**

Name of External Examiner (IN BLOCK LETTERS)
 Designation and address
 (to which cheque is to be sent)
 Income Tax Permanent Account Number (PAN)
 Name of the examination and subject

Subject	Name of Institution at which Examination Conducted	Number of candidates registered for examination and allotted to the examiner including private candidates, if any	Number of candidates absent from exams.	Number of candidates actually examined	Remuneration for		Total Remuneration	Remarks
					Setting question paper	Conducting Practical &/ or viva- voce exam. of the candidates		
	Total							
					Postal charges, if any, (Receipts to be enclosed)			
					Grand Total			

I hereby Certify that I have completed the work entrusted to me as practical examiner for the examination, 20 and the sent on to the principal concerned or to the Registrar, as the case may be, marks obtained by the candidates, reports answer-book etc. as required under the rules.

Dated 20

Signature of Examiner

Revenue Stamp must be affixed here, if the amount payable is over Rs.5,000/-

Proforma to be got filled in by head of the Institution, where practical examination was conducted before sending the bill to this office.

Exam and Subject	Name of the Institution	Date on which Exam. conducted	No. of Candidates actually examined	Signature of the Head of the Institution

Bill verified
 Section Officer/Assistant-Registrar
 Exams Secrecy Cell

Pay Rs.
 Paid Rs. by cheque No.
 Dated 201.....

Net amount Rs.
 T.W.F. Rs.
 Total Rs.

Section Officer Accounts Cell

Assst. Registrar (Accts.)



PANDIT DEENDAYAL UPADHYAYA SHEKHAWATI UNIVERSITY, SIKAR
(RAJ.)

(Behind Shri Kalyan Govt. College, Sikar-332001)
Telephone: 01572-272100, 273100, Tele-Fax: 01572-273100
Website: www.shekhawati.ac.in, E-mail: rtp.shekhawati@gmail.com

Proforma of Confidential report of the Practical Examination

(External examiners for Practicals are required to fill in this proforma based on the verifiable facts)

1. Name of the College :
2. Subject :
3. Course (for example B. Sc. Pass course (1 year)) :
4. Examinations held on (dates) at
5. Total number of students examined :
6. Details of the Internal Examiner :
 - (i) Name
 - (ii) Designation
 - (iii) Nature of employment
 - (iv) Length of service
 - (v) Contact number
7. Number of experiments/exercises available which can be done simultaneously :
8. List of the experiments/exercises available :
 - 1.
 - 2.
 - 3.
9. Maximum and minimum number of experiments/exercises performed by any student of the class :
10. General impressions about the Laboratory :

Date :

Signature
(Name, Designation and Affiliation)



PANDIT DEENDAYAL UPADHYAYA SHEKHAWATI UNIVERSITY, SIKAR
(RAJ.)

(Behind Shri Kalyan Govt. College, Sikar-332001)
Telephone: 01572-272100, 273100, Tele-Fax: 01572-273100
Website : www.shekhawati.ac.in, E-mail: rek.shekhawati@gmail.com

TO WHOMSOEVER IT MAY CONCERNED

This is to certify that the Practical Examination of (Subject)
..... Examination, 2016 of students of our College has been
conducted by the Dr. (External
Examiner) (College Name where posted)
from the list of External Examiners (in Seniority) provided by the University or the name of External
Examiner confirmed by the Convener, Board of Studies/Course of Studies.

Signature of the Principal with Seal

Note:

1. This Certificate should be attached with the Award Sheet and Remuneration/TA Bill of the External Examiner for verification.
2. In case of Practical Examination conducted by the other than list provided by the University, the confirmation of the Convener of BoS/CoC is also attached with the Remuneration/TA Bill.