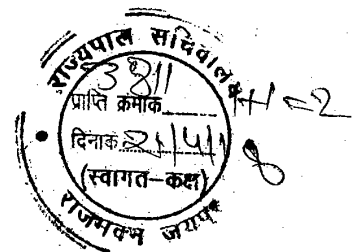


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**PANDIT DEENDAYAL UPADHYAYA SHEKHAWATI UNIVERSITY,  
SIKAR**



**THE PROPOSED STATUTES OF THE PANDIT  
DEENDAYAL UPADHYAYA SHEKHAWATI  
UNIVERSITY, SIKAR**

**PROPOSED DRAFT STATUTE: TITLE**

**THE STATUTE**

**THE STATUTES OF THE PANDIT DEENDAYAL  
UPADHYAYA SHEKHAWATI UNIVERSITY**

*(Statutes enacted in exercise of the powers conferred under Section  
42 and 43 of the Pandit Deendayal Upadhyaya Shekhawati  
University Act, 2012.)*

*The Title of the proposed Statute has been approved by the Board of  
Management in its meeting dated 06.09.2017 vide resolution No. 7.1.1*

**Registrar**

*Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar*

**कुलसचिव**

**पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर**



संयुक्त सचिव  
उच्च शिक्षा (ग्रुप-4) विभाग  
शासन सचिवालय, जयपुर-2


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 Registrar  
 Pandit Deendayal Upadhyaya  
 Shekhopatan University, Sikar  
 पंडित दीनदयाल उपाध्याय  
 शेखावाटी विश्वविद्यालय, सीकर

**PROPOSED DRAFT STATUTE OF THE STATUTE 1 and 2 PART-I PRELIMINARY**

*Proposed draft of the Statute 1 and 2 PART-I PRELIMINARY have  
been approved by the Board of Management in its meeting dated  
06.09.2017 vide resolution No. 7.1.2*

**PART- I**

**PRELIMINARY**

Short Title and Commencement	1. These Statutes shall be called by name "Pandit Deendayal Upadhyaya Shekhawati University Statutes, 2017".
Definitions	2. In these Statutes, unless there is anything repugnant in the subject or context: (a) 'The Act' means Pandit Deendayal Upadhyaya Shekhawati University, Sikar Act, 2012 and 'Section' means a Section of the Act; and (b) 'Officers', 'Authorities', 'Teachers', and 'Ministerial and other Staff' mean, respectively officers, authorities, teachers and ministerial and other staff as expressed in the Act in the of the University. (c) "Words" or "Expressions" used but not defined in these Statutes shall have the same meaning and as assigned to such words or expressions in the Act.

**Registrar**

*Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar*

**कुलसचिव**

**पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर**



संयुक्त सचिव  
उच्च शिक्षा (मुप-4) विभाग  
शासन सचिवालय, जयपुर

**PROPOSED DRAFT STATUTE 3 and 4 OF PART-II  
UNIVERSITY AUTHORITIES: CONSTITUTION, POWERS  
AND FUNCTIONS**

Chapter-1  
Board of Management

*Proposed draft of the Statute 3 and 4 PART- II UNIVERSITY  
AUTHORITIES: CONSTITUTION, POWERS AND  
FUNCTIONS have been approved by the Board of Management in its  
meeting dated 06.09.2017 vide resolution No. 7.2.1*

**PART- II  
UNIVERSITY AUTHORITIES: CONSTITUTION, POWERS  
AND FUNCTIONS**

Chapter-1  
Board of Management  
(Section 19 & 20)

Board of Management: Composition	3. (1) The Board of Management shall be constituted vide Section 19 of the Act.
Powers of the Board of Management	4. (1) The Board of Management shall, manage and administer the revenue and property of the University and the conduct of all administrative affairs of the University not otherwise provided for. (2) Subject to the provisions of the Act, the Statutes and the Ordinances, the Board of Management shall, in addition to all other powers vested in it, exercise the following powers: (i) to appoint from time to time the Librarians, Principals of Constituent Colleges and Heads of Institutions established by the University, and such Professors, Associate Professors, Assistant Professors and other members of the teaching staff as may be necessary on the recommendations of the Selection Committee constituted for the purpose; <b>Proviso:</b> Provided that no action shall be taken by the Board of Management in respect of the number, qualifications and the emoluments of teachers otherwise than after consideration of the recommendations of the Academic Council; (ii) to appoint members of the administrative Staff, Office staff or to delegate the power of appointment to such officer/officers as the Board of Management may, from time to time, by resolution, either generally or specifically direct; (iii) to grant leave of absence to any officer of the University, other than the Vice-Chancellor and to

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	<p>make the necessary arrangements to discharge the functions of such officer during his absence;</p> <p>(iv.) to manage and regulate the finances, accounts, investments, property, business and all other administrative affairs of the University and for that purpose to appoint such agents as it may think fit;</p> <p>(v.) to invest any money belonging to the University including any unapplied income; in such Government stocks, funds, shares or securities as it may, from time to time, think fit or in the purchase of immovable property in India, with the like power of varying such investments from time to time on the advice of the Finance Committee;</p> <p>(vi.) to transfer or accept transfer of any movable or immovable property on behalf of the University;</p> <p>(vii.) to arrange for the provision of the buildings, premises, furniture and apparatus and other means required for carrying out the work of the University;</p> <p>(viii.) to enter into, vary, carry out and cancel contracts/Memorandum of Understanding on behalf of the University;</p> <p>(ix.) to entertain and redress any grievances of the officers of the University, teaching staff and the University's servants, who may, for reason whatsoever feel aggrieved or otherwise.</p> <p>(x.) to publish lists of prescribed or recommended textbooks and to publish syllabus of the prescribed courses of study;</p> <p>(xi.) to exercise such other powers and perform other duties as may be conferred or imposed on it by the Act or the Statute.</p> <p>(xii.) to decide about the amount of seating charge to be paid the members of Board and other committees, experts, members of selection committees.</p> <p>(xiii.) to take note of all administrative orders issued by the Registrar.</p> <p>(xiv.) to receives and deliberate upon the minutes of the Academic Council and other committees, appointed by the Board of Management whether standing or otherwise and take further action in furtherance of the minutes.</p> <p>(xv.) to decide rate of remuneration to be paid for all type of examination related work including Ph.D. thesis evaluation and conducting viva etc. on the recommendation of Academic Council.</p> <p>(xvi.) to receive donation from individuals or corporate for development of the University.</p> <p>(xvii.) to frame Regulations to deal with the matters concerning insolent behavior or disorderly conduct.</p> <p>(xviii.) to frame rules for Academic Council.</p> <p>(xix.) The Board of Management may <b>establish Research Fellowships and Scholarships</b> of such value as it may from time to time, determine tenable for a terms upto three years, for the encouragement for research or original work in such subjects and under such conditions as the Academic Council may prescribe by the Regulation.</p>
Meeting and Quorum	(3) (i) The Board of Management shall ordinarily meet at least <b>once in three months</b> and as such other times when such

Regulation

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	<p>meeting is convened by the Vice-Chancellor.</p> <p>(ii.) The Vice-Chancellor or in his absence the Senior most Dean, who is a member of the Board of Management, shall <b>preside the Meeting</b> of the Board of Management.</p> <p>(iii.) <b>One Third members</b> of the Board of Management present in the meeting shall form a <b>quorum of the Meeting</b> of the Board of Management and all questions shall be decided by the votes of the members present and voted. In case of equal number of votes, the Chairperson shall have a casting vote.</p> <p>(iv.) <b>The membership of a person as a member of the Board of Management shall be vacated/ceased</b> by death, resignation, absence from the three consecutive ordinary meetings or cessation to hold a particular office by virtue of the same he has held the membership of Board of Management.</p> <p>(v.) Every authority of the University shall be under an obligation to <b>report to the Board</b> of Management when the matter/subject has been referred to such authority by the Board of Management.</p> <p>(vi.) Any authority of the University may make recommendation in the matters falling in its jurisdiction to <b>initiate process to enact Statute or Ordinance</b> on the proposed subject.</p> <p>(vii.) The Board of Management may in addition to the Committees appointed under the existing Ordinances, <b>appoint any Board or Committee</b> to carry out the administrative functions falling within the jurisdiction and powers of the Board of Management.</p>
Preparation of the Annual Estimates/Budget	(4) The Board of Management shall prepare/approve the <b>Financial Estimates/Budget</b> for every financial year before the commencement of the same on the report/estimates prepared by the Finance Committee.
Preparation of the Annual Report	(5) The Board of Management shall ensure all steps for preparation of the 'Annual Report' of the University under its directions and supervisions.

**Registrar**

Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar

**कुलसचिव**

**पंडित दीनदयाल उपाध्याय**  
**शेखावाटी विश्वविद्यालय, सीकर**



संयुक्त सचिव  
उच्च शिक्षा (ग्रुप-4) विभाग  
शासन सचिवालय, जयपुर-6

**PROPOSED DRAFT STATUTE 5 OF PART-II UNIVERSITY  
AUTHORITIES: CONSTITUTION, POWERS AND  
FUNCTIONS**

Chapter-2  
Academic Council

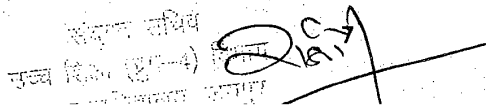
*Proposed draft of the Statute 5 PART- II UNIVERSITY  
AUTHORITIES: CONSTITUTION, POWERS AND  
FUNCTIONS have been approved by the Board of Management in its  
meeting dated 06.09.2017 vide resolution No. 7.2.2*

**Chapter-2  
Academic Council  
(Section 21)**

Academic Council	5. (1) There shall be an Academic Council in the University and it shall be constituted under Section 21 of the Act.
Composition and Term of office	(2) <b>The term of the office of the nominated members shall be Two years.</b> (3) The Vice-Chancellor shall call the meeting of the Academic Council by giving a notice of 15 days. However, in an emergency the meeting may be called on any short notice.
Powers and Functions of the Academic Council	(4) Subject to the provisions of the Act, Statutes and Ordinances, the Academic Council shall, in addition to all other powers vested in it, have the following powers: (i) to report on any matter referred to or delegated to it by the Board of Management; (ii) to make recommendation to the Board of Management with regard to: (a) creation of teaching post in the University and Colleges and Institutions maintained by the University and the abolition thereof; (b) classification of the posts referred to in sub-clause (a) and their duties attached thereto; and (c) lay down qualifications for the recruitment of teachers in any subject and decide the emoluments to be paid to them; (iii) to formulate, modify or revise the schemes for the organization of faculties and to assign to such faculties their respective subjects and report to the Board of Management as to the expediency of the abolition or sub-division of any Faculty or the combination of one Faculty with another; (iv) to promote research and specialised studies within the University through the Research Board, whose composition and functions shall be prescribed in the Ordinances; (v) to recognise diplomas and degrees of another University and Institutions and to determine their corresponding value in relation to the diplomas and degrees of Pandit Deendayal Upadhyaya Shekhawati

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	<p>University;</p> <p>(vi) to make recommendations to the Board of Management with regard to fixation of fees, emoluments, travelling and other expenses of the examiners;</p> <p>(vii) to suggest and propose dates to conduct the examinations;</p> <p>(viii) to make recommendations to institute stipends, scholarships, medals, prizes and to make other awards in accordance with the Ordinances and conditions attached to them;</p> <p>(ix) subject to the provisions of the Act, Statute and Ordinances suggest for preparation of such Forms and Registers required for the University;</p> <p>(x) to perform all the duties and acts in relation to the academic matters in furtherance of the provisions of the Act, the Statutes and the Ordinances;</p> <p>(xi) to discuss and approve the minutes of all the Faculties. However, the Academic Council may approve or modify the recommendations of faculty as it may deem fit or refer back to the faculty concerned for reconsideration;</p> <p>(xii) to approve the ordinances and rules for examination and academic norms for every faculty and the courses of studies;</p> <p>(xiii) to decide the names/specification of the degree/diploma of the courses offered and to be awarded by the university in consonance with the UGC approved degree/diplomas;</p> <p>(xiv) to frame guidelines/ rules / functions and instructions for the Centre Superintendent, Invigilator and the Candidates to facilitate the smooth conduct of the Examinations;</p> <p>(xv) to approve the rules of attendance of the students to be followed in all the faculties;</p> <p>(xvi) to look in to the results of the various courses being run in the university.</p> <p>(xvii) to recommend the list of students eligible to receive the degree/diploma/certificate to the Board of Management;</p> <p>(xviii) to propose interdisciplinary courses/formal and non formal programmes including skill development, job oriented courses assigned to different faculties;</p> <p>(xix) to frame the rules for the preparation of the University merit list and the award of the University Gold Medal.</p> <p>(xx) to report the action taken in any matter referred to or delegated to it by the Board of Management or the Vice-Chancellor;</p> <p>(xxi) <b>To make recommendations to the Board of Management with regard to:</b></p> <p>(a) the creation of teaching posts in the University and in various centres maintained by the University and the abolition thereof;</p> <p>(b) the classification of the posts referred to in sub-clause (a) and duties attached there to;</p> <p>(c) the establishment the departments.</p> <p>(d) the establishment of any chair in the University.</p> <p>(e) recommend the remuneration to be paid for</p>
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<p><i>Ry...</i></p>	<p>all examination related work including M.Phil./Ph.D./D.Litt./D.Sc./LL.D. thesis evaluation and conduct of Viva-Voce etc.</p> <p>(f) approve the Academic calendar for ensuing academic year.</p> <p>(5) (i) Academic Council shall meet ordinarily <b>once in six months</b> and at other times when convened by the Vice-Chancellor or in his absence by the senior most Dean who is the member of the Academic Council.</p> <p>(ii) The Vice-Chancellor shall and in his absence, the senior most Dean shall preside the meeting of the Academic Council.</p> <p>(iii) <b>One third members present</b> in the meeting of the Academic Council shall form a <b>quorum</b> and all questions shall be decided by the votes of the members present and voted. In case of equal number of votes, the Chairperson shall have a casting vote.</p> <p>(iv) The membership of a person as a member of the Academic Council shall be vacated/ceased by death, resignation, absence from two consecutive ordinary meetings or cessation to hold a particular office by virtue of the same he has held the membership of Board of Management.</p>
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**Registrar**

Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar

**कुलसचिव**  
पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर

*Rishm*

संयुक्त सचिव  
उच्च शिक्षा (ग्रुप-4) विभाग  
शासन सचिवालय, जयपुर

**PROPOSED DRAFT STATUTE 6 OF PART-II UNIVERSITY  
AUTHORITIES: CONSTITUTION, POWERS AND  
FUNCTIONS**

*Chapter-3*

*Faculty, Departments & Other Academic Committees*

*Proposed draft of the Statute 6 PART- II UNIVERSITY  
AUTHORITIES: CONSTITUTION, POWERS AND  
FUNCTIONS has been approved by the Board of Management in its  
meeting dated 06.09.2017 vide resolution No. 7.2.3*

**Chapter-3**

**Faculty, Departments & Other Academic Committees  
(Section 23)**

Faculty: Composition	6. (1) There shall be faculty/faculties in the University as may be prescribed by Statutes; (2) Each Faculty shall consist of the following:— (i) Dean of the Faculty- Chairperson ( <i>ex-officio</i> ); (ii) University Professors of the subjects assigned to the Faculty; (iii) All Heads of the University Departments of subjects within the purview of the Faculty; (iv) Chairmen of the Board of Studies in the faculty( <i>ex-officio</i> ); (v) One post-graduate college Principal and one post-graduate Department Head in each subject of the faculty from affiliated colleges, nominated by the State Government; and (vi) Two external experts co-opted by the Faculty concerned from or amongst persons who are not teachers in the University or any of the college/institution affiliated to this university.
Functions of Faculty <i>Regulate</i>	(3) <b>Quorum:</b> Fifty percent of the total members of the Faculty present on its roll. (4) The Faculties shall perform the following functions : (i) subject to the control and supervision of the Academic Council, to organize teaching and research work in the Departments of Studies assigned to the Faculty. (ii) to recommend the Academic Council courses of studies and curricula for each examination after considering the recommendations of the Board of Studies. (iii) to recommend the Academic Council conditions for the award of degrees, diplomas and other academic distinctions. (iv) to co-ordinate work in subjects assigned to Faculty. (v) to secure co-ordination in research including

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— शिक्षा (ग्रुप-4) विभाग

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Departments assigned to the different Faculties	<p>interdisciplinary research whenever desirable.</p> <p>(vi) to recommend the Academic Council the amalgamation, abolition and sub-division of the Departments or the Faculties.</p> <p>(vii) to make recommendations to the Academic Council on any other matter referred to it by the Academic Council.</p> <p><i>Note:</i> In matters of common interest where it may be necessary to obtain the opinions of more than one faculty, the Vice-Chancellor may convene a joint meeting of the Faculties concerned. At such meetings the Senior most Dean shall preside.</p> <p>(5) The University shall have the following faculties :</p> <ul style="list-style-type: none"> <li>(i) Arts</li> <li>(ii) Commerce and Management Studies</li> <li>(iii) Education</li> <li>(iv) Law</li> <li>(v) Science</li> <li>(vi) Social Sciences</li> </ul> <p>and such other faculties as it may be constituted from time to time.</p> <p><b>Proviso:</b> Provided that the University may group two or more faculties time to time.</p>
Departments	<p>(6) The following shall be the Departments of Studies assigned to Faculties mentioned here under:</p> <p><b>Arts :</b></p> <ul style="list-style-type: none"> <li>(i) Comparative Literature and Language Studies</li> <li>(ii) English</li> <li>(iii) Fine Arts, Visual Arts and Painting</li> <li>(iv) Indian Languages (Hindi, Sanskrit etc.)</li> <li>(v) Music and Performing Arts</li> <li>(vi) Rajasthani</li> </ul> <p><b>Vocational Subjects:</b></p> <ul style="list-style-type: none"> <li>(i) Communication English</li> <li>(ii) Functional Hindi</li> <li>(iii) Functional Sanskrit</li> </ul> <p><b>Commerce and Management Studies :</b></p> <ul style="list-style-type: none"> <li>(i) Accountancy and Business Statistics</li> <li>(ii) Commerce</li> <li>(iii) Business Administration</li> <li>(iv) Economic Administration and Financial Management</li> <li>(v) Management Studies</li> </ul> <p><b>Education :</b></p> <ul style="list-style-type: none"> <li>(i) Education, and</li> <li>(ii) Physical Education</li> </ul> <p><b>Law :</b></p> <ul style="list-style-type: none"> <li>(i) Legal Studies</li> </ul> <p><b>Science :</b></p> <ul style="list-style-type: none"> <li>(i) Chemistry</li> <li>(ii) Geology</li> <li>(iii) Home Science</li> <li>(iv) Life Sciences ( Botany &amp; Zoology)</li> <li>(v) Mathematics and Statistics</li> <li>(vi) Physics</li> </ul>

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	<p><b>Social Sciences :</b></p> <ul style="list-style-type: none"> <li>(i) Anthropology</li> <li>(ii) Economics &amp; Developmental Studies</li> <li>(iii) Geography</li> <li>(iv) History, Archaeology and Culture</li> <li>(v) Home Science (Including Physiology, Hygiene and Child Study)</li> <li>(vi) Human Resource Management</li> <li>(vii) Library Science</li> <li>(viii) Livelihood and Development</li> <li>(ix) Media and Cultural Studies</li> <li>(x) Philosophy</li> <li>(xi) Political Science</li> <li>(xii) Psychology</li> <li>(xiii) Public Administration</li> <li>(xiv) Rural Studies</li> <li>(xv) Sociology</li> <li>(xvi) Social Works</li> <li>(xvii) Vocational Education</li> </ul>
<p>Department: Composition</p>	<p>(7) (i) Each Faculty shall consist of such Departments of Studies as may be assigned to it by the Statutes.</p> <p>(ii.) Each Department shall consist of following members, namely:</p> <ul style="list-style-type: none"> <li>(a.) teachers of the Department;</li> <li>(b.) persons appointed to conduct research in the Department;</li> <li>(c.) honorary Professors, if any, attached to the Department;</li> <li>(d.) such other persons as may be members of the Department in accordance with the provisions of the Statutes;</li> </ul>
<p>Head of the Department: Appointment</p>	<p>(iii.) Each Department shall have a Head, who shall be appointed in the following order of preference :</p> <ul style="list-style-type: none"> <li>(a.) <b>Professor in the subject by rotation by seniority.</b> When a Professor who is Head of the Department goes on leave without pay/EOL, deputation or he goes on any type of leave for a period of not less than 1 month, the next senior most Professor shall be appointed Head of the Department for said period. This period shall not count towards the term.</li> <li>(b.) <b>When there is no Professor or all Professors are on leave, Associate Professors by rotation by seniority.</b> When an Associate Professor who is Head of Department goes on leave without pay/extra ordinary leave, deputation or he goes on any type of leave for a period of not less than 1 month, the next senior most Associate Professor shall be appointed Head of the Department for said period. This period shall not count towards the term.</li> <li>(c.) <b>When there is no Professor or Associate Professor or all Professors and Associate Professors are on leave, Assistant Professors by rotation by seniority.</b> When an Assistant Professor who is Head of the Department goes on leave without pay/extra ordinary leave, deputation or he goes on any type of leave for a</li> </ul>

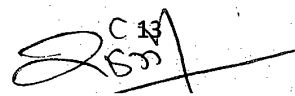


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	<p>period of not less than 1 month, the next senior most Assistant Professor shall be appointed Head of the Department for said period. This period shall not count towards the term.</p> <p>(8) (i) The term of appointment for the Head shall be 3 years.  (ii) A person appointed as Head of a Department can decline or resign his position as Head at any time during his tenure.</p> <p>(9) When the Vice-Chancellor is of the opinion that the work/conduct or the activities of the Head of the Department is not in the interest of the Department, he shall submit the case before the Board of Management with all concerned particulars in detail for the consideration. It shall be open for the Board of Management to remove the Head of the Department and appoint the next senior most person in the order of preference indicated above as Head of the Department.  <b>Proviso:</b> Provided that before taking such an action the Board of Management shall consider the explanation, if any, submitted by the Head of the Department concerned and that no such action shall be taken without the concurrence of 2/3rd of the members of the Board of Management present and voted.</p> <p>(10) When a person is removed from the Headship under any of the ground mentioned above, he shall have the right to get reviewed the position from the Board of Management any time after one year of such removal.</p> <p>(11) The duties, functions and powers of a Head otherwise than those already prescribed by Act/Statute shall be prescribed by Ordinances.</p>
<p>Departmental Council</p>	<p>(12) (i) Each Department shall have a Departmental Council. The Departmental Council shall be an Authority of the University in terms of Clause (vi) of Sub-Section (b) of Section 10 of Pandit Deendayal Shekhawati University Act, 2012.</p>
<p>Departmental Council: Composition</p>	<p>(ii.) The Departmental Council shall comprise all teachers of the Department.</p> <p>(iii.) The Departmental Council shall meet at least thrice in a year and 33% of the total members of the Departmental Council shall constitute the quorum.</p> <p>(iv.) The Head of the Department shall preside over the meetings of the Departmental Council and in his absence the senior most member of the Department shall preside over the said meetings.</p>
<p>Departmental Council: Functions</p>	<p>(v.) <b>Functions of the Departmental Council:</b></p> <p>(a.) The Departmental Council, without prejudice to the powers conferred on other authorities shall organize teaching and research work in the Department.</p> <p>(b.) The Departmental Council shall recommend to the Board of Studies concerned the Courses and Studies and curriculum for its consideration.</p> <p>(c.) The Departmental Council shall approve and recommend to the 'Examination Committee' a panel of at least twenty paper setters/examiners in each subject/course for appointment as paper setters/examiners in the University. Ordinarily, no person will be appointed as an examiner in the University</p>


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	<p>unless his name is approved and included in the panel of examiners recommended by the Departmental Council. The Departmental Council shall prescribe qualifications for inclusion of names in the panel of examiners and other norms for appointment of examiners in the University.</p> <p><b>Proviso-1:</b> Provided that when there is no department at the University Campus, the said panel shall be recommended by the Board of Studies in the concerned subject/course.</p> <p><b>Proviso-2:</b> Provided that when there is no Department/ Departmental Council in any subject/course or group of subjects or courses the Board of Studies shall approve and recommend to the 'Examination Committee' a panel of at least twenty paper-setters/ examiners for the concerned subject/course.</p> <p>(d.) The Departmental Council shall frame guidelines for participation of teachers in Seminars, Symposia, Conferences, and Congresses etc. on behalf of the University.</p> <p>(e.) The Departmental Council shall frame guidelines for distribution and utilization of grants received from the U.G.C. and the State, other than the Research projects sanctioned to the individual members of the Department.</p> <p>(f.) The Departmental Council shall frame guidelines for purchase of books and journals in the subject for the Department/Library.</p> <p>(g.) The Departmental Council shall submit a list of the names of experts for consideration of the Academic Council to prepare a panel of experts as provided in the FIRST SCHEDULE to clauses (v) of sub-section (1) of section (5) of the Rajasthan Universities Teachers and Officers Act, 1974, as amended from time to time.</p> <p>(h.) The Departmental Council shall submit such proposals as it may deem fit for development of teaching, opening of special papers, starting/strengthening the Research Laboratories and for creation of new teaching posts in the Department to the Academic Council and the U.G.C. and the State.</p> <p>(i.) The Departmental Council shall frame definite guidelines for posting of teachers of the Department for teaching in the various other units in the University.</p> <p>(j.) The Departmental Council shall give its opinion/ frame guidelines on all other academic and administrative matters not already covered above and other matters referred to it by the Vice-Chancellor/the Dean of the Faculty concerned.</p> <p>(vi.) The Departmental Council shall appoint Committees and its In-charges to help the Head of the Department in implementing the decisions on all policy matters as provided above.</p>
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**Degrees offered under different faculties**

- (vii.) The decision of the Council will be taken by the majority. In case of tie the presiding officer shall have the casting vote.
- (viii.) Where the Head of the Department finds difficulty in implementing the decisions of the Departmental Council or the department Council has taken decision on the otherwise considerations, he shall refer the matter to the Vice-Chancellor with reasons, and the decision of the Vice-Chancellor shall be final.
- (13) (i) The University shall confer different Degrees under the different faculties.
- (ii.) The University shall not offer any academic programme under any degree unless the said degree has been approved under section 22 of the University Grants Commission Act, 1956 (3 of 1956).
- (iii.) No institution/college attached or affiliated to this University will commence any academic programme unless the said degree is notified by the UGC and the same has been incorporated in the list of degrees mentioned in sub-clause (4) of this Clause and permitted by the University subject to the relevant Statutes and Ordinances of this University.
- (iv.) The University specifies the following Degrees under different Faculties:

A Faculty/Discipline: Arts/Humanities/Social Sciences					
S. No.	Specified Degree		Level	Minimum Duration (in Years)	Entry Qualification
	Abbreviated	Expanded			
	D.Litt.	Doctor of Literature	Post Doctoral	-	Ph.D.
	Ph.D./D.Phil.	Doctor of Philosophy	Doctoral	2	Master's
	M.Phil.	Master of Philosophy	Pre Doctoral	1-1/2	Master's
	B.A./B.A. (Hons.)	Bachelor of Arts Bachelor of Arts (Hons.)	Bachelor	3	10+2
	M.A.	Master of Arts	Master	2	Bachelor's
	B.S.W.	Bachelor of Social Work	Bachelor	3	10+2
	M.S.W.	Master of Social Work	Master	2	Bachelor's
	B.R.S.	Bachelor of Rural Studies	Bachelor	3	10+2
	M.R.S.	Master of Rural Studies	Master	2	Bachelor's
	B.J.	Bachelor of Journalism	Bachelor	3	Bachelor's
	M.J.	Master of Journalism	Master	2	B.J.
	B.A. (Journalism)	Bachelor of Arts (Journalism)	Bachelor	3	10+2
	M.A. (Journalism)	Master of Arts (Journalism)	Master	2	Bachelor's
	B. Lib. Sc.	Bachelor of Library Science	Bachelor	1	Bachelor's
	B. Lib. I. Sc.	Bachelor of Library and Information Sciences	Bachelor	1	Bachelor's
	M. Lib. Sc.	Master of Library Science	Master	1	B. Lib. Sc.

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	M. Lib. I. Sc.	Master of Library and Information Sciences	Master	1	B. Lib. I. Sc.
	BFA	Bachelor of Fine Arts	Bachelor	4	10+2
	MFA	Master of Fine Arts	Master	2	Bachelor's
	BVA	Bachelor of Visual Arts	Bachelor	4	10+2
	MVA	Master of Visual Arts	Master	2	Bachelor's
	BPA	Bachelor of Performing Arts	Bachelor	4	10+2
	MPA	Master of Performing Arts	Master	2	Bachelor's
	BHM	Bachelor of Hotel Management	Bachelor	4	10+2
	MHM	Master of Hotel Management	Master	2	Bachelor's
	BHMCT	Bachelor of Hotel Management and Catering Technology	Bachelor	4	10+2
	BHMCT	Master of Hotel Management and Catering Technology	Master	2	Bachelor's
	BTTM	Bachelor of Tourism and Travel Management	Bachelor	4	10+2
	MTTM	Master of Tourism and Travel Management	Master	2	Bachelor's
	Shastri/ Shastri (Hons.)	Shastri/ Shastri (Hons.)	Bachelor	3	10+2
	Acharya	Acharya	Master	2	Bachelor's
	Shiksha Shastri	Shiksha Shastri	Bachelor	1	Bachelor's
	Shiksha Acharya	Shiksha Acharya	Master	1	Shiksha Shastri
	Vishistacharya	Vishistacharya	Pre Doctoral	1	Acharya/ Master's
	Vidya Varidhi	Vidya Varidhi	Doctoral	2	Master's
	Vachaspati	Vachaspati	Post Doctoral	2	Ph.D./ Vidya Varidhi
	Fazil	Fazil	Bachelor	3	10+2 (Alim/ Afzal-UL-Ulema Preliminary)
	Kamil	Kamil	Master	2	Fazil/ Afzal-UL-Ulema/ B.A.
	Mumtaz	Mumtaz Tafseer/ Mumtazul/ Mohadisin, Mumtazul Fiqh, Mumtazul Adab etc.	M.Phil.	1	Kamil/ M.A.
<b>B</b>	<b>Faculty/Discipline: Commerce</b>				
<b>S.</b>	<b>Specified Degree</b>		<b>Level</b>	<b>Minimum Duration (in</b>	<b>Entry Qualification</b>
<b>No.</b>	<b>Abbreviated</b>	<b>Expanded</b>			

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	D.Litt.	Doctor of Literature	Post Doctoral	Years)	Ph.D.
	Ph.D./D.Phil.	Doctor of Philosophy	Doctoral	2	Master's
	M.Phil.	Master of Philosophy	Pre Doctoral	1-1/2	Master's
	B.Com./B.Com. (Hons.)	Bachelor of Commerce Bachelor of Commerce (Hons.)	Bachelor	3	10+2
	M.Com.	Master of Commerce	Master	2	Bachelor's
	B.B.A.	Bachelor of Business Administration	Bachelor	3	10+2
	M.B.A.	Master of Business Administration	Master	2	Bachelor's
	B.M.S.	Bachelor of Management Studies	Bachelor	3	10+2
	M.M.S.	Master of Management Studies	Master	2	Bachelor's
<b>C Faculty/Discipline: Science</b>					
S. No.	Specified Degree		Level	Minimum Duration (in Years)	Entry Qualification
	Abbreviated	Expanded			
	D.Sc.	Doctor of Science	Post Doctoral	-	Ph.D.
	Ph.D./D.Phil.	Doctor of Philosophy	Doctoral	2	Master's
	M.Phil.	Master of Philosophy	Pre Doctoral	1-1/2	Master's
	B.Sc./B.Sc. (Hons.)	Bachelor of Science Bachelor of Science (Hons.)	Bachelor	3	10+2
	M.Sc.	Master of Science	Master	2	Bachelor's
	B.C.A.	Bachelor of Computer Applications	Bachelor	3	10+2
	M.C.A.	Master of Computer Applications	Master	2	Bachelor's
	B. Stat.	Bachelor of Statistics	Bachelor	3	10+2
	M. Stat.	Master of Statistics	Master	2	Bachelor's
	B.Sc. (Sanitary Science)	Bachelor of Science (Sanitary Science)	Bachelor	3	10+2
<b>D Faculty/Discipline: Education</b>					
S. No.	Specified Degree		Level	Minimum Duration (in Years)	Entry Qualification
	Abbreviated	Expanded			
	D.Litt.	Doctor of Literature	Post Doctoral	-	Ph.D.
	Ph.D./	Doctor of Philosophy	Doctoral	2	Master's

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	D.Phil.				
	M.Phil.	Master of Philosophy	Pre Doctoral	1-1/2	Master's
	B.Ed.	Bachelor of Education	Bachelor	2	Bachelor's
	B.El.Ed.	Bachelor of Elementary Education	Bachelor	4	10+2
	B.A.-B.Ed.	Bachelor of Arts and Bachelor of Education	Bachelor	4	10+2
	B.Sc.-B.Ed.	Bachelor of Science and Bachelor of Education	Bachelor	4	10+2
	M.Ed.	Master of Education	Master	2	B.Ed.
	B.Ed.-M.Ed.	Bachelor of Education and Master of Education	Master	3	Bachelor's
	B.P.Ed.	Bachelor of Physical Education	Bachelor	1	Bachelor's
	M.P.Ed.	Master of Physical Education	Master	1	B.P.Ed.

E Faculty/Discipline: Law					
S. No.	Specified Degree		Level	Minimum Duration (in Years)	Entry Qualification
	Abbreviated	Expanded			
	LL.D.	Doctor of Laws	Post Doctoral	-	Ph.D.
	Ph.D./D.Phil.	Doctor of Philosophy	Doctoral	2	Master's
	M.Phil.	Master of Philosophy	Pre Doctoral	1-1/2	Master's
	LL.B.	Bachelor of Laws	Bachelor	3	Bachelor's
	B.A.LL.B.	Bachelor of Arts and Bachelor of Laws	Bachelor	5	10+2
	B.Sc. LL.B.	Bachelor of Science and Bachelor of Laws	Bachelor	5	10+2
	B.Com. LL.B.	Bachelor of Commerce and Bachelor of Laws	Bachelor	5	10+2
	B.B.A. LL.B.	Bachelor of Business Administration and Bachelor of Laws	Bachelor	5	10+2
	LL.M.	Master of Laws	Master	2	Bachelor in Laws

- (v.) Degrees should be specified in generic terms and their nomenclatures should be such that are generally recognized, globally acknowledged, widely accepted and are indicative of level of degrees and the broad subject/ discipline/knowledge.
- (vi.) The uniqueness/specialization should be mentioned in the parentheses against the specified generic degrees.
- (vii.) The integrated and dual degree programmes should be introduced judiciously and with caution. A dual degree programme combines more than one subject, mostly in a horizontal spread, whereas an integrated programme is progressive and cumulative.
- (viii.) The academic philosophy/rationale behind offering such integrated programmes should not be for economizing on

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	<p>course requirements or award of double degrees in a fast track; on the contrary, an integrated approach should involve a vertical/inter-disciplinary discourse. A dual degree should aim for a better comprehension of the related subjects of study from a multi-dimensional perspective. This would necessarily entail an equal, if not more, course duration and a newer approach of circular transaction and additional interactive courses. Thus an Integrated/Dual Degree programme combining two or more disciplines shall be permissible only if there is no compromise on any of the course requirements, viz. duration, number of papers and intensity of courses, teaching/learning hours, credits etc. Integrated and Dual Degree programmes are therefore, be introduced by the Universities/institutions subject to the following conditions:</p> <p>(a) The Integrated/Dual Degree Programmes must not dilute the standards as prescribed under the Regulations made by the UGC and other statutory authorities concerned in terms of syllabi, programme duration and examination requirements.</p> <p>(b) If the Integrated/Dual Degree Programmes intend to offer two separate degrees with an option for an interim exit or lateral entry, the duration of the Integrated/Dual Degree must not be less than the duration equal to the sum total of the prescribed duration of the two degrees that are being combined in the Integrated/Dual Degree Programme. Provided that all such programmes would carry the nomenclature of "Integrated/Dual Degree (name of the first degree)- (name of the final degree)". Provided further that both the degrees awarded under the Integrated/Dual Degree programme shall be individually and separately recognized as equivalent to corresponding degrees and not as one single integrated degree.</p> <p>(c) If the Integrated Programme intends to offer a single degree without permission to exit and lateral entry, the programme duration may be relaxed by not more than 20% of the sum total of the prescribed duration of the two degrees that are being combined to make the single integrated degree.</p> <p>(ix.) The Post-Graduate Programmes of Study shall ordinarily be conducted in the University Department/ Centre. However, the University may permit any college affiliated to it to run post-graduate programmes even in the affiliated college after the approval of the Board of Studies or (the Department Council in case of the University department), Faculty, and Academic Council. Provided the Government Colleges/ Government Aided Colleges will be given priority over the private colleges in giving permission (affiliation) to run post-graduate and integrated programmes.</p>
Equivalence Committee: Composition	<p>(14)(i) There shall be an 'Equivalence Committee' in the University.</p> <p>(ii) The Equivalence Committee will consist of the following:</p> <p>(a.) Deans of all the Faculties,</p> <p>(b.) One Head of Department from each Faculty to be nominated by the Vice-Chancellor,</p> <p>(c.) The Committee shall elect its own Chairperson.</p>

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<p>Equivalence Committee: Functions</p>	<p>(iii.) The term of the nominated members shall be for a period of three years.</p> <p>(iv.) <b>Functions :</b></p> <p>(a.) to recommend Academic Council for recognition of the degrees, diplomas and any other academic distinctions of other Universities and Institutions and to determine their corresponding value in relation to the degrees, diplomas and any other academic distinctions of the Pandit Deendayal Upadhyaya Shekhawati University, Sikar,</p> <p>(b.) to report on all matters regarding equivalence which are referred to it by the Vice-Chancellor,</p> <p>(c.) to consider applications received for recognition of examinations from other Universities and Bodies and submit its recommendations,</p> <p>(d.) to consider applications form of individuals seeking admission to a particular course of study in this University, as a special case and make its recommendation to the Vice-Chancellor.</p> <p>(v.) Not less than half of the number of members shall constitute the quorum for a meeting.</p> <p>(vi.) No candidate, who has passed the qualifying examination from any State University situated outside the State of Rajasthan and other than the State Universities (private/deemed) shall not be admitted in any academic programme run by this University unless he has obtained and submitted a 'Provisional/ Final Eligibility Certificate' issued by the officer of the university authorized for the purpose on behalf of the Equivalence Committee of this University.</p> <p><b>Explanation:</b> Provisional/Final Eligibility Certificate shall be the condition precedent for the University Department, Constituent College, Institute, Centre and Colleges affiliated to the University for accepting application form for the admission.</p>
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**Registrar**

Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar

**कुलसचिव**

पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर

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**PROPOSED DRAFT STATUTE 7 OF PART-II UNIVERSITY  
AUTHORITIES: CONSTITUTION, POWERS AND  
FUNCTIONS**

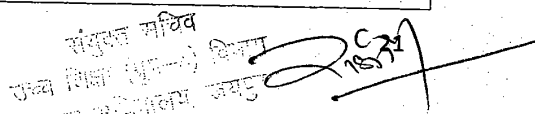
**Chapter-4  
Board of Studies**

*Proposed draft of the Statute 7 PART- II UNIVERSITY  
AUTHORITIES: CONSTITUTION, POWERS AND  
FUNCTIONS has been approved by the Board of Management in its  
meeting dated 06.09.2017 vide resolution No. 7.2.4*

**Chapter-4  
Board of Studies  
(Section 24)**

Board of Studies	<p>7. (1) There shall be such number of Board of Studies in each Faculty as prescribed under the Statutes.</p> <p>(2) The Board of Studies may be constituted under Section 24 of the Act for the subject or group of subjects specified below:</p> <p><b>Arts:</b></p> <ul style="list-style-type: none"><li>(i) Comparative Literature and Language Studies</li><li>(ii) English and Communication English</li><li>(iii) Fine Arts, Visual Arts and Painting</li><li>(iv) Indian Languages: Hindi and Functional Hindi</li><li>(v) Indian Languages: Sanskrit and Functional Sanskrit</li><li>(vi) Music and Performing Arts</li><li>(vii) Rajasthani</li></ul> <p><b>Commerce and Management Studies :</b></p> <ul style="list-style-type: none"><li>(i) Accountancy and Business Statistics</li><li>(ii) Commerce</li><li>(iii) Business Administration</li><li>(iv) Economic Administration and Financial Management</li><li>(v) Management Studies</li></ul> <p><b>Education :</b></p> <ul style="list-style-type: none"><li>(i) Education, and</li><li>(ii) Physical Education</li></ul> <p><b>Law :</b></p> <ul style="list-style-type: none"><li>(i) <b>Board of Jurisprudence, Constitutional Law, International Law etc.:</b> Jurisprudence, Legal History, Legislature and Legal Profession, Legislation and Interpretation of Statutes, Comparative Law, Professional Ethics, Accountancy for Lawyers and Bar Bench Relations, Public Aid Lawyering, Legal Aid and Para Legal Services, Intellectual Property, Constitutional Law, Election Laws, Legal English, Legal Language and Legal Writing, Administrative Law, International Law, Human Rights Law, International</li></ul>
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	<p>Humanitarian Laws, Refuge Law, Air and Space Laws.</p> <p>(ii) <b>Board of Civil Laws (Substantive and Procedural Laws) etc.:</b>  Law of Contract, Mercantile Law, Banking Laws, Transfer of Property, Torts and Consumer Protection, Personal Laws, Civil Procedure Code, Law of Evidence, Women and Law, Law relating to Child/ Poverty and Development, Pleading and Conveyancing, Labour Laws, Law of Easement, Law of Equity, Law of Trust, Specific Relief, Laws of Taxation, Arbitration/ Conciliation and Alternate Dispute Resolution System and Environmental Laws.</p> <p>(iii) <b>Board of Laws of Crimes (Substantive and Procedural Laws) etc.:</b>  Indian Penal Code, Criminal Procedure Code, Laws relating to Juvenile Justice, Probation of Offenders, Law of Medicine, Modern Socio-economic Crimes, Criminology, Penology, Medical Jurisprudence and Forensic Sciences.</p> <p>(iv) <b>Board of Corporate Law, Cyber Law, Electronic Media Laws and Law of Property etc.:</b>  Company Law, International Economic Law, Bankruptcy Laws, Insurance Laws, Conflict Laws, Maritime Law, Investment and Securities Laws, International Trade Laws, Cyber Laws, Media Laws, Laws relating to Electronic and Digital Devices.</p> <p><b>Science :</b></p> <p>(i) Chemistry  (ii) Geology  (iii) Home Science  (iv) Life Sciences: Botany  (v) Life Sciences: Zoology  (vi) Mathematics and Statistics  (vii) Physics</p> <p><b>Social Sciences :</b></p> <p>(i) Anthropology  (ii) Economics &amp; Developmental Studies  (iii) Geography  (iv) History, Archaeology and Culture  (v) Home Science (Including Physiology, Hygiene and Child Study)  (vi) Human Resource Management  (vii) Library Science  (viii) Livelihood and Development  (ix) Media and Cultural Studies  (x) Philosophy  (xi) Political Science  (xii) Psychology  (xiii) Public Administration  (xiv) Rural Studies</p>
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Composition and Term of office	<p>(xv) Sociology  (xvi) Social Works  (xvii) Vocational Education</p> <p>(3) (i) The Board of Studies shall be constituted as follows:</p> <p>(a.) Head of the Department in the concerned Subject (when there are two or more Departments in the subjects falling in a particular Board, the senior most Head of the Department) shall act as Chairperson of the Board.</p> <p>(b.) Heads of all the Departments falling in the particular Board.</p> <p>(c.) Associate Professors not exceeding three in number, by rotation in order of seniority in case of subjects taught up to the Post-Graduate Standard and one in case of subjects up to Degree Standards. However, when two or more Departments are there then the representation will be given to the maximum possible Departments from this constituency by rotation.</p> <p>(d.) One Principal/College Head of the Department in the concerned subject or group of subjects nominated by the Vice-Chancellor.</p> <p>(e.) One Assistant Professor nominated by the Vice-Chancellor from the University Department and one Assistant Professor nominated by the Vice-Chancellor from the colleges affiliated to the University in the concerned subject or group of subjects.</p> <p>(f.) Two persons other than teachers having expert knowledge of the subject to be nominated by the Vice-Chancellor.</p> <p>(ii) When there is no Post-Graduate Department established in the University in a particular subject or group of subjects falling in the particular Board, the Board of Studies in the concerned subject will consist of the following:</p> <p>(a.) the Dean of the concerned Faculty (Convener)  (b.) two experts nominated by the Vice-Chancellor  (c.) one Head of the Department in the concerned subject from and amongst the colleges affiliated to the University nominated by the Vice-Chancellor.  (d.) one Assistant Professor of the Department in the concerned subject from and amongst the colleges affiliated to the University nominated by the Vice-Chancellor.</p> <p>(iii.) The term of members other than ex-officio members shall be three years.</p> <p>(iv.) The Board of Studies shall recommend to the Faculty concerned the courses of studies and curriculum in their respective subjects.</p> <p>(v.) No book written or published by any person who is the member of the Board of Studies shall be prescribed or recommended for any examination of the University in the respective subject or group of subjects falling in the concerned Board of Studies.</p> <p>(vi.) A meeting of the Board of Studies shall be convened by the Chairperson of the Board or in his absence by the Registrar of the University. However, the Chairperson shall convene the meeting of the Board on the requisition in writing by at least three members of the Board.</p> <p>(vii.) The quorum of the meeting shall be the presence of less than one third members of the Board or the presence of</p>
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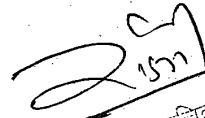
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	<p>two members whichever is greater.</p> <p>(viii.) All questions decided by majority of the votes of the member present and voted. In case of equality of votes, the Chairperson shall have a casting vote.</p> <p>(ix.) Any item of business before a vote may at the discretion of the Chairperson be disposed up by the correspondence when no member of the Board has objected to the same in written.</p> <p>(x.) When occurs any change or changes in a Subject/Course, it will come into the force not earlier than the next Academic year.</p> <p>(xi.) The Board of Studies and the Departmental Council shall prepare broader list of teachers working in the University Departments, constituent colleges, affiliated colleges, recognized institutions and external teachers for preparation of Panel for paper-setters/examiners with their qualifications required to be appointed as Paper-Setter and/or examiners for different papers/courses falling within the authority of the respective Board/Departmental Council. However, such list may also be prepared by the University and it may be put before the Departmental Council for preparation of a panel of paper-setters/examiners. However, the Panel for paper-setters must include at least twenty names and the panel of examiners must be double than to be required number of examiners for the concerned paper/course.</p> <p><b>Proviso:</b> Provided that when there is no Department/ Departmental Council in the concerned subject/course, the said Panels of paper-setters and examiners will be prepared by the Board of Studies of the respective subject/course for preparation of sort listed Panel of paper-setters and examiners by the Examination Committee. The Examination Committee shall have authority to add any name in the Panel suggested by the Departmental Council/Board of Studies.</p> <p><b>Explanation:</b> Paper-setter and examiner include in it the paper-setter and examiner also for Practical Examination.</p>
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**Registrar**  
Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar

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पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर

  
संयुक्त सचिव  
उच्च शिक्षा (ग्रुप-4) विभाग  
श्री. प्र. सचिवालय, जयपुर

**PROPOSED DRAFT STATUTE 8 OF PART-III OFFICERS OF  
THE UNIVERSITY**

**Chapter-5  
Vice-Chancellor**

*Proposed draft of the Statute 8 PART- III OFFICERS OF THE UNIVERSITY has been approved by the Board of Management in its meeting dated 06.09.2017 vide resolution No. 7.3.1*

**PART- III  
OFFICERS OF THE UNIVERSITY**

**Chapter-5  
Vice-Chancellor  
(Section 10, 11& 12)**

Appointment:	<p>8. (1) <b>Appointment:</b> Vide Section 11 (1) to (8) of the Pandit Deendayal Upadhyaya Shekhawati University Act, 2012.</p> <p>(2) Procedure to appoint Vice-Chancellor:</p> <p>(i) the University shall through its Registrar call the meeting of the Board of Management for the purpose to nominate a member of the Selection Committee under Section 11 (a) of the Act.</p> <p>(ii) the Registrar shall within a fortnight from the date of the meeting of the Board of Management shall inform the name of a person nominated by the Board of Management for Selection Committee of the Vice-Chancellor nominated under Section 11 (a) of the Act to the Chancellor of the University and request to constitute Selection Committee for the post of the Vice chancellor;</p> <p>(iii) the Registrar shall request the Chancellor to nominate one person as his nominee for the Selection Committee for the post of the Vice-Chancellor under Section 11 (c) of the Act.</p> <p>(iv) the Registrar shall request the Chancellor of the University to ask the Chairperson of the University Grants Commission to nominate one person for Selection Committee for the post of the Vice-Chancellor under Section 11 (b) of the Act.</p> <p>(v) the Registrar shall further request the Chancellor of the University to ask State Government to nominate one person for Selection Committee for the post of the Vice-Chancellor under Section 11 (d) of the Act.</p> <p>(vi) the Chancellor shall appoint one of these persons to act as Chairperson of the Selection Committee.</p> <p>(vii) the Chancellor shall constitute a Selection Committee for the post of Vice-Chancellor within fortnight from the date of a nominee nominated in last under Section</p>
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<p><b>Powers and Duties of the Vice-Chancellor</b></p>	<p>11 (b), (c) &amp; (d) of the Act.</p> <p>(viii) The Registrar of the University shall call applications from the candidates at least 70 days before the date of the cessation of the term of the Vice-Chancellor in office.</p> <p>(ix) the first meeting of the Selection Committee will be conducted at least 30 days before the date of the cessation of the term of the Vice-Chancellor in office.</p> <p>(x) the Selection Committee shall submit a Panel of qualified and suitable candidate for the post of the Vice chancellor to the Chancellor at least 15 days before the date of the cessation of the term of the Vice chancellor in office.</p> <p>(xi) the meeting of the Selection Committee will be conducted confidentially and it will be assisted by the Registrar of the University. However, the Registrar will neither be entitle to sit nor participate in the meeting of the Selection Committee.</p> <p>(xii) the Selection Committee will prepare a Panel of candidates for the post of Vice-Chancellor. However, the Panel must consist at least three names.</p> <p>(xiii) the Panel of the Vice-Chancellor must consist the minutes of the meeting of the Selection Committee and the bio-data of all the candidates, whose names figure in the Panel.</p> <p>(xiv) the Panel is a confidential document and therefore, the information furnished in it should neither be disclosed by the members of the Selection committee nor by the persons handle the same during the transit.</p> <p><b>(3) Powers and Duties of the Vice-Chancellor:</b></p> <p>(i.) Subject to the provisions of the Act, Statutes and Ordinances the Vice-Chancellor shall exercise all powers and perform all the duties mentioned in Clause (1) to (9) of the Act.</p> <p>(ii.) In addition to it, the following powers shall also be exercised by the Vice-Chancellor :</p> <p>(a.) the Vice-Chancellor shall appoint examiners on the advise of an 'Examination Committee' consisting of the Dean of the Faculty concerned and the Chairperson of Board of Studies concerned; and two teachers to be appointed by rotation every year according to seniority. The 'Examination Committee' will prepare and submit a panel of at least six paper setters and examiners at least double than to the requirement of examiners for evaluation to the Vice-Chancellor for appointment of a paper setter and examiners. Subject to the rules and necessity the 'Moderators' will be appointed by the Vice-Chancellor;</p> <p><b>Proviso:</b> Provided that the Examination Committee shall prepare a penal of Paper setters /Examiners from and amongst the Panel submitted by the Departmental Council or the concerned Board of Studies and names provided by the University.</p> <p>(b.) the Vice-Chancellor shall appoint tabulators and checkers;</p> <p><b>Proviso:</b> Provided that, no person shall be reappointed as a tabulators or checker for third time;</p>
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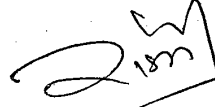
	<p>(c.) the Vice-Chancellor shall declare results of various examinations conducted by the University on the advice of the 'Results Committee'. The Results Committee shall consist of the Vice-Chancellor, the Registrar and the Dean of the Faculty concerned or in his absence one member of the Board of Management to be nominated by the Vice-Chancellor and the Head of the University Department in the concerned subject in case of the result of the post-graduate programme.</p> <p>(d.) all the powers relating to the maintenance of discipline in the University shall rest with the Vice-Chancellor.</p>
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**Registrar**

Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar

**कुलसचिव**

पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर

  
संयोजक शिक्षक  
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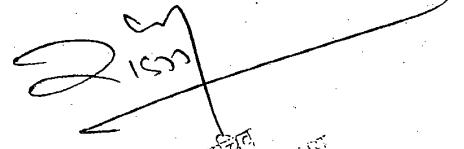
be assigned to him by the Board of Management.

**Registrar**

*Pandit Deendayal Upadhyaya  
Shekhavati University, Sikar*

**कुलसचिव**

**पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर**

  
संयुक्त सचिव  
उच्च शिक्षा (विशेष) विभाग  
राज्य सचिवालय, जयपुर



**PROPOSED DRAFT STATUTE 10 OF PART-III OFFICERS OF  
THE UNIVERSITY**

**Chapter-7  
The Comptroller**

*Proposed draft of the Statute 10 PART- III OFFICERS OF THE  
UNIVERSITY has been approved by the Board of Management in its  
meeting dated 06.09.2017 vide resolution No. 7.3.3*

**Chapter-7  
The Comptroller  
(Section 14)**

<b>Power and Functions of the Comptroller</b>	<p>10. (1) In addition to the status and duties attached to the office of the Comptroller under Section 14 of the Act, the Comptroller shall have following duties to perform:</p> <ul style="list-style-type: none"><li>(i) notify the purchase rules/regulations as approved by competent authority for the Drawing and Disbursing Officers and advice them about the purchase/ issue of tenders and such other provisions which are not covered under the rules.</li><li>(ii) on approval of the Vice Chancellor issue all the financial sanctions authorizing the expenditure to be incurred by the Competent Authority, as per the rules.</li><li>(iii) arrange the accounts of the university, including grants for the projects, audited (for the financial year as followed in the government) by the Chartered Accountant, the auditors of CAG and also other auditors appointed by the government.</li><li>(iv) prepare the Balance Sheet, statement of actual expenditure incurred in previous financial year and the audit report with the reply &amp; his comments and place before the Finance Committee.</li><li>(v) put before the Board of Management, the 'Minutes' of the Finance Committee with the specific observations for approval of the minutes and the budget.</li></ul>
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**Registrar**

*Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar*

**कुलसचिव**

**पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर**

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जयपुर



	<p>(5) to maintain the account of the money collected annually from the students as Student's Union fee and transfer it as per university rules for various activities of student's union and to regulate the expenditure as per the budget for the purpose.</p> <p>(6) to organise student's welfare activities; such as personality development programmes, career counseling, coaching classes, health check up camps etc.</p> <p>(7) to issue the regulations to stop the ragging and harassment of the students as per law and the guidelines issued by the UGC and the State Government.</p> <p>(8) to take all measures for prevention of harassment of women on the Campus, whether students, employees or others as per law/norms and guidelines issued by the UGC, State Government and the University.</p> <p>(9) to prepare the hostel rules, manage and supervise the work of the warden(s) and issue instructions to them. He will be the Chief Warden of University.</p> <p>(10) to set up and manage the Alumnae Society on the recommendations of the Vice Chancellor and approval of the Board of Management. The society will be registered under the Registration of Societies Act.</p>
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**Registrar**

Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar

**कुलसचिव**  
पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर

संयुक्त सचिव  
उच्च शिक्षा (डिप-4) विभाग  
शासन सचिवालय, जयपुर

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**PROPOSED DRAFT STATUTE 13 OF PART-III OFFICERS OF  
THE UNIVERSITY**

**Chapter-9  
Deans of Faculties and their Functions**

*Proposed draft of the Statute 13 PART- III OFFICERS OF THE  
UNIVERSITY has been approved by the Board of Management in its  
meeting dated 06.09.2017 vide resolution No. 7.3.5*

**Chapter-9  
Deans of Faculties and their Functions  
(Section 16)**

Appointment:	<p>13. (1) There shall be a Dean of each faculty. (2) The Deans shall be appointed by the Vice-Chancellor in the following manner:</p> <p>११ (i) Professors in the subjects assigned to the Faculty in the University by rotation according to their seniority; (ii) Associate Professors in the subjects assigned to the Faculty in which there are no Professors.</p> <p>Note: 1. The person to be appointed Dean must Professor in a subject included in the Faculty concerned. 2. When in any Faculty, no person satisfies the above qualifications for being nominated as Dean, the Vice-Chancellor shall nominate a Senior Teacher as Dean in the Faculty. The Dean shall hold office for a term of three years and no person shall be eligible for re-appointment as Dean until a period of at least three years has elapsed after the expiry of his last term.</p> <p><b>Proviso:</b> Provided that the Vice-Chancellor may waive this condition for those professional Faculties which have only one Professor.</p> <p>(3) The Dean of each Faculty shall be the Chief Academic and Executive Officer of the Faculty and shall preside at its meetings.</p>
Functions:	<p>(4) The Dean shall perform following functions:</p> <p>(i) The Dean shall issue the lecture lists of the University in the Departments comprised in the Faculty and shall be responsible to conduct the teaching therein;</p> <p>११ (ii) The Dean shall have the right to present and speak at any meeting of any committee of the Faculty. However, the Dean shall have no right to vote thereat unless he is a member of the said Committee;</p> <p>(iii) The Dean of each Faculty shall be the Chief Academic and Executive Officer of the Faculty and shall preside its meetings;</p> <p>(iv) Coordinate and supervise the teaching and research work in the Faculty through Heads of the concerned Departments;</p> <p>(v) Maintain discipline in the class rooms and laboratories through the Heads of the Departments;</p> <p>(vi) Keep a record of the evaluation of Sessional Work and of the attendance of the students at lectures, tutorials, seminars and practical's, as per rules provided for the</p>

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	<p>purpose;</p> <p>(vii) Supervise the arrangement for the examination of the University in the faculty concerned;</p> <p>(viii) He will be drawing and disbursing officer and exercise full control of budget sanctioned to the Faculty by the Board of Management;</p> <p>(ix) Perform such other academic duties as may be assigned to him by the Academic Council, the Board of Management or the Vice-Chancellor.</p>
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*Registrar*

*Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar*

**कुलसचिव**  
**पंडित दीनदयाल उपाध्याय**  
**शेखावाटी विश्वविद्यालय, सीकर**

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संयुक्त सचिव  
राज्य शिक्षा (ग्राम-4) विभाग  
शुभम सचिवालय, जयपुर

**PROPOSED DRAFT STATUTE 14 OF PART-III OFFICERS OF  
THE UNIVERSITY**

Chapter: 10  
Director Research

*Proposed draft of the Statute 14 PART- III OFFICERS OF THE  
UNIVERSITY has been approved by the Board of Management in its  
meeting dated 06.09.2017 vide resolution No. 7.3.6*

**Chapter: 10  
Director Research  
Section 10 (a) (vii)**

<b>Director Research:</b>	<b>14. Director Research:</b>
<b>Functions of Director Research /Research Cell:</b>	<p>(1) There shall be a Research Cell in the University to regulate, control and co-ordinate all the research studies carried for pursuing M.Phil, Ph.D, D.Sc, D.Litt and LL.D. study in the University.</p> <p>(2) The Research Cell will be headed by the, Director Research.</p> <p>(3) The Director Research will be a whole time employee of the University against the sanctioned post.</p> <p>(4) In the absence of a regularly appointed "Director Research" or the office of the Director Research falls vacant due to reasons whatever, the Vice Chancellor may give additional charge of the Director Research to any teacher of the University not below the rank of Associate Professor.</p> <p>(5) <b>FUNCTIONS OF DIRECTOR RESEARCH /RESEARCH CELL:</b></p> <p>(i) <b>subject to the provisions of University Ordinance, the Director Research will perform following functions:</b></p> <p>(ii) deal with all the files relating to research.</p> <p>(iii) to recommend all the research Proposals submitted for supplicating M.Phil, Ph.D, D.Lit, D.Sc, LL.D to the Vice Chancellor for final approval.</p> <p>(iv) forward the panel of examiners submitted by the appropriate authority/official for supplicating M.Phil, Ph.D, D.Lit, D.Sc, LL.D.</p> <p>(v) co-ordinate and observe faithfully the provisions of relevant Ordinance.</p>

**Registrar**

Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar

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**PROPOSED DRAFT STATUTE 15 OF PART-III OFFICERS OF  
THE UNIVERSITY**

**Chapter:11  
CONTROLLER OF EXAMINATION**

*Proposed draft of the Statute 15 PART- III OFFICERS OF THE  
UNIVERSITY has been approved by the Board of Management in its  
meeting dated 06.09.2017 vide resolution No. 7.3.7*

**Chapter:11  
CONTROLLER OF EXAMINATION  
(Section 10 (a) (vii))**

	<p><b>15. CONTROLLER OF EXAMINATION</b></p> <p>(1) There shall be a Controller of Examinations of the University. The Controller of Examinations shall be the whole time salaried officer of the University appointed against a substantive post and shall work as per the directions of the Vice-Chancellor.</p> <p>(2) When the post of the Controller of Examinations falls vacant for the reasons whatsoever, the Vice Chancellor shall give the charge of the office of the Controller of Examinations to an employee of the University who is either teacher or an officer of the University.</p> <p>(3) The Controller shall be the Member-Secretary of the 'Examination Committee' and of the sub-committees appointed by the Examination Committee except the committees constituted for appointment of paper-setters, examiners and moderators.</p> <p>(4) He shall be responsible for prompt and proper implementation of the decisions of the said committees.</p> <p>(5) The Controller Of Examination shall exercise the following powers and duties:</p> <p>(i) to conduct examinations, declaration of results and issue documents, such as, certificates, mark-sheets, migration certificates etc; as required by the students.</p> <p>(ii) The Controller shall be responsible for making all arrangements necessary for smooth conduct of the examinations, tests, declaration of the results etc. He shall be responsible: -</p> <p>(a) to prepare and announce in advance the calendar of examinations;</p> <p>(b) to arrange for the timely publication of results of examinations and other tests;</p> <p>(c) to postpone or cancel examinations, in part or in whole, in the event of malpractices or if the circumstances so warrant, and take disciplinary action or initiate any civil or criminal proceedings against any person or a group of persons or an institution (if any) alleged to have committed malpractices. However, he shall discharge this obligation in consultation with</p>
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	<p>University Authorities.</p> <p>(d) To initiate and recommend disciplinary action where necessary against the candidates, paper-setters, examiners, moderators or any other persons connected with examinations and found guilty of malpractices and unfair-means in relation to the examinations on the recommendation of the Grievance Committee;</p> <p>(e) to review from time to time, the results of university examinations and forward reports thereof to the Academic Council;</p> <p>(f) issuing appointment of tabulators and checkers;</p> <p>(iii) The Controller shall exercise such other powers and performs such other duties as may be prescribed or assigned to him, from time to time, by the Examinations/ University Authorities.</p>
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**Registrar**

Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar

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पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर

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संयुक्त सचिव  
उच्च शिक्षा (गुप-4) विभाग  
शासन सचिवालय, जयपुर



**PROPOSED DRAFT STATUTE 16 OF PART-IV COMMITTEES  
OF THE UNIVERSITY**

**Chapter-12  
Finance Committee**

*Proposed draft of the Statute 16 Part-IV COMMITTEES OF THE UNIVERSITY has been approved  
by the Board of Management in its meeting dated 06.09.2017 vide resolution No. 7.4.1*

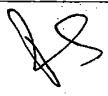
Part-IV

COMMITTEES OF THE UNIVERSITY

**Chapter-12  
Finance Committee  
(Section 25)**


Finance Committee: Composition and Term	<b>16. (1) The Finance Committee shall constituted vide section 25 for a period as mentioned in section 25 (2) of the Act.</b> (2) All elected and nominated members shall hold office for three years.
Quorum	(3) Four persons of the Finance Committee shall form a quorum.
Finance Committee: Procedure and Functions	<b>(4) Procedure and Functions of the Finance Committee:</b> Subject to the other provision of this Act, the Finance Committee shall in addition to the powers conferred under section 26 of the Act shall broadly perform the following functions: (i) a member of the Finance Committee shall have the right to record a minute of dissent if he dissents from his colleagues. (ii) the Finance Committee shall meet at least twice a year to examine the accounts and scrutinize proposals for expenditure. (iii) the annual accounts and the financial estimates of the University prepared by the Comptroller shall be laid before the Finance Committee for consideration and comments and thereafter it will be submitted to the Board of Management for approval. (iv) the Finance Committee shall suggest limits for the total recurring expenditure and the total non-recurring expenditure for the year, based on the income and resources of the University (which in the case of productive work may include the proceeds of loans). The expenditure incurred by the University shall be within the limits so suggested. (v) the Finance Committee shall suggest money to be credited to the University Fund and also the matters to which the

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University Fund may be applied or appropriated.



**Registrar**  
Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar

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शेखावाटी विश्वविद्यालय, सीकर



संयुक्त अधिव  
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**PROPOSED DRAFT STATUTE 17 OF PART-IV COMMITTEES  
OF THE UNIVERSITY**

**Chapter-13  
Selection Committee**

*Proposed draft of the Statute 17 Part-IV COMMITTEES OF THE  
UNIVERSITY has been approved by the Board of Management in its  
meeting dated 06.09.2017 vide resolution No. 7.4.2*

**Chapter-13  
Selection Committee  
(Section 20 (h))**

	<p>17. (1) Subject to the provisions of the Act, Statute and Ordinances, there shall be a Selection Committee or Committees for appointment on different posts as per the provisions of the ordinances.</p> <p>(2) Members of the teaching staff in the University shall consist servants of the University paid by the University and appointed by the Board of Management as Professors, Associate Professors or Assistant Professors or otherwise as teachers of the University; or person appointed by the Board of Management as honorary Professors, Associate Professors or Assistant Professors or otherwise as teachers of the University.</p> <p>(3) The qualifications of the teachers of the University shall be such as may be determined by the Ordinances.</p> <p>(4) For the selection of all those categories of staff not covered by schedule to the Rajasthan Universities Teachers and Officers (special conditions of services) Act 18 of 1974 as amended by Act 24 of 1976, the composition of selection committees shall be prescribed by the Ordinances and no such staff shall be appointed except on the recommendation of the selection committee so constituted.</p> <p>(5) The meeting of the Selection Committee shall be convened by the Vice-Chancellor.</p> <p>(6) The Selection Committee for those categories of staff not covered by Rajasthan Universities Teachers and Officers (Special Conditions of Services) Act 1974 shall consider and present to the Board of Management recommendations as to the appointment referred to it. When the Board of Management is unable to accept the recommendations made by the Committee, it shall record its reasons and submit the case to the Chancellor for final orders.</p> <p><b>Proviso:</b> Provided that no reference to Chancellor shall be required when a Selection Committee's recommendations pertain to any post carrying a pay scale of 5200-20200 (or its revised equivalent from time to time) or below.</p> <p>(7) Recommendations of Selection Committee for appointments in the University shall remain valid for a period of 6 months from the date, the panel of names recommended by the Selection Committee is approved by the Board of Management and no appointment shall be deemed to have satisfied the requirements</p>
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	<p>of law and to have been validly made unless made within 6 months of the date on which the Board of Management approved the recommendations of the Selection Committee.</p> <p>(8) No appointment from the panel of names recommended by a Selection Committee and approved by the Board of Management shall be made in senior grades (like Associate Professor and Professor in Teaching cadres, Deputy Registrar and Registrar in administration, Deputy Librarian and Librarian in Library, University Engineer) against leave vacancies.</p> <p>(9) No ad-hoc appointment shall be made to fill in vacancies in senior cadres/grades (like Associate Professor, Professor in teaching cadre.)</p> <p>(10) A person holding a temporary appointment after due and regular selection shall be eligible for permanent absorption without facing a selection committee again when a permanent vacancy arises provided that the permanent vacancy does not call for any specialization and for this purpose the period served by him in temporary capacity shall count towards probation upto a maximum of one year.</p> <p><b>Proviso:</b> Provided that the person was selected for initial appointment as above in response to an advertisement inviting applications for permanent vacancies but was appointed temporarily for want of a permanent vacancy.</p> <p>(11) When a post is advertised as a temporary/leave/lien vacancy post, persons whose names are recommended by the Selection Committee holding selections in response thereto shall be appointed temporarily. They shall not be eligible for permanent absorption, when such a vacancy arises later.</p>
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**Registrar**

Pandit Deendayal Upadhyaya  
Shekhavati University, Sikar

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पंडित दीनदयाल उपाध्याय  
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उच्च शिक्षा (ग्रुप-4) विभाग  
शासन कार्यालय, जयपुर

**PROPOSED DRAFT STATUTE 18 OF PART-IV COMMITTEES  
OF THE UNIVERSITY**

**Chapter-14**

**Coordination Committee**

*Proposed draft of the Statute 18 Part-IV COMMITTEES OF THE  
UNIVERSITY has been approved by the Board of Management in its  
meeting dated 06.09.2017 vide resolution No. 7.4.3*

**Chapter-14**

**Coordination Committee**

**(Section 20 (h))**


Coordination Committee: Composition	18. (1) There shall be Co-ordination Committee to consider matters of common interest between the Universities in the State. (2) The committee shall consist of the following: (i) the Vice-Chancellors of all the Universities in the State of Rajasthan; (ii) the Principal Secretary to the Government in the Finance Department; (iii) the Principal Secretary to the Government in the Higher Education Department; (3) The Principal Secretary to the government in the Higher Education Department shall be the Member Secretary of this Committee. This Committee shall meet periodically under the Chairpersonship of the Chancellor of the Universities of Rajasthan.
Reference	(4) It shall review all or any aspect of University education that may be sponsored by the Members, the Government of Rajasthan or the Chancellor and shall consider subjects of common interest such as: (i) courses of study and syllabi, (ii) standards of examination, (iii) recruitment of teaching staff, (iv) mode and system of evaluating the work of teachers, (v) the working of various University bodies, (vi) questions relating to the health, discipline, physical development, social and intellectual life and general well being of students, (vii) welfare of teachers and their continued intellectual improvement, and (viii) consideration of specialized studies and research done by various universities with an aim to avoid unnecessary duplication. (5) This Committee shall be purely advisory. (6) It should meet at least once a year and can be convened as many times as necessary.

**Registrar**

Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar

**कुलसचिव**

पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर

  
संयुक्त सचिव  
उच्च शिक्षा (गुप-4) विभाग  
जयपुर

**PROPOSED DRAFT STATUTE 19 OF PART-V AFFILIATION AND MANAGEMENT OF COLLEGES/INSTITUTIONS**

**Chapter-15**

**Affiliation of Colleges/Institutions and Their Management**

*Proposed draft of the Statute 19 Part-V AFFILIATION AND MANAGEMENT OF COLLEGES/INSTITUTIONS has been approved by the Board of Management in its meeting dated 06.09.2017 vide resolution No. 7.5.1*

**Part-V**

**AFFILIATION AND MANAGEMENT OF COLLEGES/INSTITUTIONS**

**Chapter-15**

**Affiliation of Colleges/Institutions and Their Management**

**(Section 2 (b))**

	<p>19. (1) Colleges or Institutions, within the territorial limits of the Pandit Deendayal Upadhyaya Shekhawati University may be admitted to such privileges of the University as the Board of Management may decide on the following conditions:</p> <p>(i) Every affiliated college shall be a public educational institution;</p> <p>(ii) The whole of the funds of an affiliated college shall be applied to its own educational purpose;</p> <p>(iii) Every such College or Institution shall have regularly constituted Governing Body/Council, approved by the Board of Management. At least three representatives of the teaching staff, of whom the Principal of the College or the Head of the Institution shall be one and the remaining two shall be selected from amongst its teachers, and two representatives of the University nominated by the Vice chancellor shall be included in the Governing Body or Council.</p> <p><b>Proviso:</b> Provided further that the term of the office of the University nominee shall be for the period of three academic years and a person once nominated shall be eligible for re-nomination.</p> <p>(iv) Any change in the constitution of the governing body shall be reported forthwith to the Board of Management.</p> <p>(v) The Principal of College shall be responsible for the internal administration of the College.</p> <p>(vi) Every College or institution shall satisfy the Board of Management on the following points:</p> <p>(a) the suitability and adequacy of its accommodation and equipment for teaching;</p> <p>(b) the qualifications and adequacy of its teaching staff, their emoluments and the conditions of their service as prescribed by the University Grants Commission, university and the regulatory authority if any;</p> <p>(c) every college shall maintain a proportion of teachers to students which is not smaller than the minimum</p>
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	<p>to be prescribed by University Grants Commission, regulatory authority and the University Ordinance and which is sufficient for tutorial supervision too.</p> <p>(d) the arrangements for the residence, welfare, discipline and supervision of its students(s);</p> <p>(e) that adequate financial provision has been made for the continued maintenance of the college; and</p> <p>(f) such other matters as are essential for the maintenance of the standards of University education.</p> <p>(vi) Every college shall provide instruction only in such subject which are provided under the Statute and Ordinance of the University and has a provision for such examinations as may be authorized in respect of that college, from time to time by the Board of Management.</p> <p>(viii) Every college shall satisfy the University that it is in all respects suitably organized and conducted.</p> <p>(ix) Every college not maintained by a Government shall maintain a provident fund/Contribution under the New Pension Scheme, 2004 for the benefit of members of its teaching staff, with rules approved by the University.</p> <p>(x) A teacher dismissed for misconduct by an affiliated College shall not be employed by any other affiliated college without the previous consent in writing of the Vice-Chancellor.</p> <p>(xi) No college or institution shall be admitted to any privilege of the University except on the recommendation of the Board of Management made after considering the report of a committee of Inspection appointed for the purpose by the University.</p> <p>(xii) Colleges and Institutions desirous of admission to any privilege of the University shall be required to intimate their intension to do so in writing so as to reach the Registrar not later than the 30<sup>th</sup> April of the preceding year from which permission applied for is to have effect.  <b>Proviso:</b> Provided that the University may declare any academic year as zero year for the purpose of new privilege/affiliation for any academic programme or programmes. In such situation the application for privilege/affiliation shall not be entertain.</p> <p>(xiii) A college or institution may not, without the previous permission of the Board of Management and Academic Council suspend instruction in any subject or course of study for which it is authorized to teach.  <b>Note:</b> Subject to the provisions of this chapter, the University shall have authority to conduct periodic/sudden inspection of the college/institution.</p> <p>(2) Subject to the provisions of Act, Statutes and Ordinance, appointment to the teaching staff of such colleges or institutions shall be made on the recommendations of a Selection Committee, which shall include the Principal, at least one of the representatives of the University on the Governing body and one expert nominated by the Academic Council.</p> <p>(3) No teacher including the Principal will be appointed in an affiliated college/institution unless the recommendation to appoint him has been approved by the university and subject to the provisions of Statute; the teacher has been recognized by the university for the said purpose.  <b>Proviso:</b> Provided that the provisions of the clause (2) and (3) shall not apply in the case of colleges and institutions</p>
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	<p>maintained by the Government.</p> <p>(4) This will be mandatory for every college or institution to be inspected at least once every year by a committee appointed by the University. The Board of Management after considering report submitted by the Board of Inspection with its recommendations shall forward a copy of the report to the Governing Body of the College or Institution with such remarks, if any, as it may deem fit, for suitable action.</p> <p>(5) The Board of Management may, after consulting the Academic Council, withdraw any privileges granted to a college or Institution at any time it considers that the college or institution is not fulfilling the requisite conditions;</p> <p><b>Proviso:</b> Provided that before any privileges are so withdrawn the Governing Body/Government shall be given an opportunity to represent to the Board of Management why such action should not be taken.</p> <p>(6) Subject to the conditions set forth above, the Ordinances may prescribe any other conditions which may be considered necessary and also provide the procedure for the admission of colleges/ institutions to the privileges of the University and for the withdrawal of those privileges.</p> <p>(7) Every college/institution shall maintain such registers, records and documents as prescribed by the norms set under the Ordinances of the university, government and regulatory authority and furnish to the university as desired at the time of the inspection first and periodic.</p> <p>(8) It will be mandatory for every college/institution to submit on or before the date fixed by the Board of Management a detailed report of the previous academic year giving particulars and the circumstances of any change in the management of the college/ Institution, teaching staff, number of students, statement of income and expenditure and such other information as required by the university.</p> <p>(9) Every college shall satisfy the university that it is in all respect suitably organized and conducted.</p> <p>(10) Every college shall confirm to the University the period of academic terms/ semester and vacations.</p> <p>(11) In every college the fee charged shall be such as approved by the University.</p> <p>(12) No college/institution will charge any fee not approved by the University including the additional fee in name of any service, development etc.</p> <p>(13) Every college shall satisfy the University that it has adequate library, adequate system of cataloging of books, building, furniture, laboratory, laboratory equipments, other equipments and land as per the norms set by the appropriate authorities and the University.</p> <p>(14) Every College shall satisfy the University that proper discipline is maintained at its college, hostels and campus.</p> <p>(15) Every college shall adequate provisions for residence of its students not residing with their parents or recognized guardian. They shall be provided with adequate facilities for physical exercise, health and medical examination, care residence in college or hostels as per the norms approved by the University.</p> <p>(16) Every college and its hostel shall be subject to the inspection by the University, Board of Management or a person appointed by them on their behalf.</p> <p>(17) Every College must have a separate retiring room when studies female students with necessary facilities for them.</p> <p>(18) <b>Procedure for Affiliation of College of College/Institution:</b> Every college/ institution shall be admitted to the privilege of the university by way of affiliation to the</p>
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university:

- (i.) Colleges and Institutions desirous of admission to any privileges of the University shall be required to intimate their intention to do so in writing so as to reach the Registrar not later than the 30<sup>th</sup> April of the preceding year from which permission applied for is to have effect.
  - (ii.) Under the "University College/ Institution affiliation System", the University will be considered as the "Affiliation Provider", and College/ Institution shall be considered as the "Affiliation Receiver" Institution.
  - (iii.) The authority to grant affiliation will be the sole privilege vested with the University subject to the norms, standards, policy and procedure established by the law irrespective of the fact that whether the college/institution has been granted recognition by the regulatory authority.
  - (iv.) The University is under an obligation to carry out the inspection for the purpose of affiliation at the time of new affiliation and when expires the earlier affiliation in case of temporary/provisional/periodic affiliation.
  - (v.) The affiliation of the college/ institution will be ceased automatically once the earlier period of the affiliation has expired.
  - (vi.) In case of a professional academic programme, the recognition/permission of the regulatory authority will be a condition precedent for university affiliation.  
**Proviso:** Provided that no college/institution shall admit any student or the Coordinator of the Central Admission Committee will admit/allot any student to any College/institution unless and until the college/institution has been grant affiliation by the University.
  - (vii.) No college/institution shall be admitted to any privileges of the University except on the recommendation of the Board of Management made after considering the report of a Committee of the Inspection appointed for the purpose by the Board of Management.
  - (viii.) The University in no case will grant conditional affiliation.
- (19) A college applying for affiliation for the first time or for the extension in case of temporary/ provisional affiliation or for additional subject or for additional course or for permanent affiliation within the prescribed period by written application to the Registrar of the University accompanied with the required documents and fee notified by the University in the academic year preceding to the proposed academic year for which affiliation application is required to be submitted. However, the University may extend the date to accept such application as special case after the expiry of the last date with the late fee as determined by the University.
- (20) When a college/institution applies for any integrated academic programme then such college/institution will be required to pay application fees, inspection fees and affiliation fees required to be paid for each academic programme.
- (21) In case of an integrated course, the college/institution must have adequate qualified teachers for all the subjects involved there in proportion of the workload and teachers required for the purpose.
- (22) An application may be withdrawn by the concerned college/ Institution at any time before the college/institution is

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	<p>inspected.</p> <p>(23) The inspection has to be conducted in the year preceding to the academic year for which the privilege has been sought. However, it will be the obligation of the college concerned to ensure that the inspection for the purpose has to be carried out in the said preceding academic year. Failure in this regard will result into the no claim for refund of any fee/deposit on the ground that the inspection has not been conducted by the University.</p> <p>(24) <b>The University in no case can grant affiliation with retrospective effect.</b></p> <p>(25) The Board of Management shall provide for the <b>periodical inspection</b> of each college/institution and may cause inspection to be made at any time.</p> <p>(26) The Board of Management and the university on behalf of the Board shall have power to cause enquiry to be made with respect to any matter connected with a college/ Institution. In such case notice will be served to the management of the college/ Institution of the intention to cause enquiry and the management will be entitled to submit its representation.</p> <p>(27) The Board of Management may as a result of the such inspection and enquiry advise the college / Institution concerned on any matter, or direct the management of the concerned college/ Institution to take such action as specified within the period specified. The College/Institution shall be under an obligation to take such actions.</p> <p>(28) The Board of Management shall have power to withdraw the privilege/affiliation granted at any time after the due enquiry if the College/Institution does not conduct its obligations in accordance with the conditions laid down by the university at the time recognition/affiliation granted or thereafter and norms prescribed under the Statutes, Ordinances and the guidelines issued by the University Grants Commission and the concerned regulatory authority. However, in this process the management of the concerned College/ Institution will be provided an opportunity to appear before the enquiry and submit its representation by recording its opinion on the said representation.</p> <p>(29) The Board of Management shall have privilege/affiliation to withdraw the recognition in respect of any subject or course of study after inspection.</p> <p>(30) Application for affiliation of college/ Institution offering courses in different Faculties leading to degree in graduation or post graduation shall be considered only when the College/ Institution concerned has sought No-objection certificate/ recognition from the National regulatory Authority concerned when the law provides so.</p> <p><b>Proviso:</b> Provided that neither the said 'no objection certificate' issued by the university nor the recognition 'given by the regulatory authority will debar/limit the authority of the university to conduct the inspection of the said college/ Institution. Further, it will not be obligatory for the university to compulsorily consider the case for affiliation even after the said no-objection certificate/recognition.</p>
<p><b>Board of Inspection: Composition</b></p>	<p>(31) (A) There shall be a Board of Inspection for giving affiliation to the college/institution. The Board shall consist of following members:</p> <p>(i.) the Vice-Chancellor;</p> <p>(ii.) the Director of College Education, Rajasthan;</p> <p>(iii.) Dean(s) of all the Faculties;</p>
<p><b>Functions of the Board of</b></p>	<p>(B) (i) The Board shall deal with the applications for affiliation, recognition or approval of colleges/institutions within the jurisdiction of the University, arrange for their inspection in the</p>

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Inspection	<p>manner prescribed by the Statutes and make recommendations to the Board of Management in this regard to their affiliation, recognition or approval as the case may be;</p> <p>(ii) The Board shall appoint to committees consist of not exceeding five members each, one to deal with the application forms for the colleges and another to deal with approval of the institutions. The committees shall be appointed for a period of one year.</p> <p>(ii) Subject to the approval of the Board of Management the Board of Inspection may make rules for affiliation of colleges and institutions.</p> <p>(C) The Board of Inspection may prepare every year a panel of Inspectors to inspect the colleges/institutions. The Inspectors will be appointed by the University for different colleges:</p> <p>(i) for Degree/Graduate colleges (<i>other than Post-Graduate colleges</i>):</p> <ol style="list-style-type: none"> <li>University Professors and Associate Professors;</li> <li>Principals of Degree and Post-Graduate colleges;</li> <li>Head of the Post-Graduate Departments;</li> <li>Teachers possessing at least fifteen years experience of teaching degree and/or post-graduate classes out of each at least five years should be the experience of teaching at post-graduate level;</li> </ol> <p>(ii) for Post-Graduate colleges:</p> <ol style="list-style-type: none"> <li>Professors of the University and/or of any recognized Indian University;</li> <li>Principals of Post-Graduate colleges affiliated to University or of any recognized Indian University; and</li> <li>University Associate Professor;</li> </ol> <p>N.B.: In exceptional circumstances a retired person who has held the above position may also be appointed.</p> <p>(D) The number of Inspectors appointed by the Board of Studies shall be the subject of following limits:</p> <p>(i) for Degree/Graduate colleges (<i>other than Post-Graduate colleges</i>):</p> <ol style="list-style-type: none"> <li>For new affiliation: one person from each Faculty but not less than two in any case;</li> <li>For affiliation in additional subject: one person from each faculty;</li> </ol> <p>(ii) for Post-Graduate colleges:</p> <ol style="list-style-type: none"> <li>For affiliation in Post graduate subject: one person in each subject;</li> <li><b>For Periodical inspection:</b> two person from degree colleges and colleges pursuing post graduate study in one faculty only, three persons from colleges pursuing post-graduate study in more than one faculty and two persons for approved institutions.</li> </ol> <p>(E) Qualification of teachers in affiliated colleges and institutions shall be determined by university Ordinance accepted and based on the Guidelines prepared and issued by the University Grants Commission and the concerned national regulatory authorities and adopted by the University.</p> <p>(32) <b>Syllabus and Scheme of Examinations in the affiliated colleges/institutions:</b> The Syllabus and the Scheme of Examination for academic programmes proposed to be run in the affiliated colleges or institutions shall be same as applicable for regular students of the University in the concerned subject and adopted by the University.</p>
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**Registrar**

Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar

**कुलसचिव**

पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर

2/5/22

संयुक्त सचिव  
उच्च शिक्षा (गुप-4) विभाग  
शान सचिवालय, जयपुर

**PROPOSED DRAFT STATUTE 20 OF PART-VI FUNDS,  
ACCOUNTS AND AUDIT OF THE UNIVERSITY**

**Chapter-16**

**University Fund**

*Proposed draft of the Statute 20 Part-VI FUNDS, ACCOUNTS AND  
AUDIT OF THE UNIVERSITY has been approved by the Board of  
Management in its meeting dated 06.09.2017 vide resolution No. 7.6.1*

**Part-VI**

**FUNDS, ACCOUNTS AND AUDIT OF THE UNIVERSITY**

**Chapter-16**

**University Fund**

**(Section 33 to 37)**

	<p>20. (1) There shall be 'University Fund' established, maintained and administered by the University.</p> <p>(2) The following money shall form part of it and be paid into the University Fund:</p> <p>(i.) any contribution or grant by the State Government;</p> <p>(ii.) income arising from all the resources including income from fees and charges;</p> <p>(iii.) trust, bequests, donations, endowment and other grants, if any; and</p> <p>(iv.) such other money as may be prescribed by the Statutes.</p> <p>(3) The Fund may be applied and appropriated in the matters prescribed under the Act and the Statutes.</p> <p>(4) All expenses incurred under and in the pursuance of any provision under the Act shall be met out of the University Fund.</p> <p>(5) The University shall have power to borrow money on the security of the University properties with the concurrence of State Government.</p> <p>(6) Subject to the provisions of the Statute and Ordinances, the University Fund shall be kept in nine separate accounts as below and investment made in such securities/receipts and to such extent as may be approved by the Board of Management :</p> <p>(i) Pandit Deendayal Upadhyaya Shekhawati University Contributory Provident Fund Account (<i>Applicable only to the persons holding the post of Vice-Chancellor, Registrar and Comptroller of Finance and other Government employees appointed prior to the application of new contributory pension scheme and work in university on term appointment or on deputation services</i>)</p> <p>(ii) Pandit Deendayal Upadhyaya Shekhawati University New Contributory Pension Scheme Fund;</p> <p>(iii) Pandit Deendayal Upadhyaya Shekhawati University Local Fund Account;</p> <p>(iv) Pandit Deendayal Upadhyaya Shekhawati University Fund Account;</p> <p>(v) Pandit Deendayal Upadhyaya Shekhawati University Students Aid Fund Account;</p> <p>(vi) Pandit Deendayal Upadhyaya Shekhawati University Capital Works Account;</p>
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	<p>(vii) Pandit Deendayal Upadhyaya Shekhawati University Debt and Deposit Account;</p> <p>(viii) Pandit Deendayal Upadhyaya Shekhawati University Teachers Welfare Fund Account;</p> <p>(ix) Pandit Deendayal Upadhyaya Shekhawati University, Development Fund.</p> <p>Provided that the University may establish, maintain and administer any other Fund with the prior approval of the Board of Management.</p> <p>(7) The Vice-Chancellor shall nominate the Comptroller or an officer who shall have the authority to operate the account of the University Fund and to incur all necessary expenditure from it subject to the provisions of the Act and the Statutes.</p>
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**Registrar**

Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar

**कुलसचिव**

पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर

संयुक्त सचिव  
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**PROPOSED DRAFT STATUTE 21 OF PART-VI FUNDS,  
ACCOUNTS AND AUDIT OF THE UNIVERSITY**

**Chapter-17  
University Accounts and Audit**

*Proposed draft of the Statute 21 Part-VI FUNDS, ACCOUNTS AND  
AUDIT OF THE UNIVERSITY has been approved by the Board of  
Management in its meeting dated 06.09.2017 vide resolution No. 7.6.2*

**Chapter-17  
University Accounts and Audit  
(Section 34)**

	<p>21. (1) The Comptroller of the University under the direction of the Vice-Chancellor shall prepare annual accounts and balance sheet of the University. All money occurs to or received by the University from whatever sources and all kinds of amount disbursed or paid shall be entered in the accounts.</p> <p>(2) The Comptroller shall prepare the financial estimates/revised financial estimates for the current and the forthcoming year on or before the date prescribed.</p> <p>(3) The annual accounts and the annual financial estimates prepared by the Comptroller shall be placed before the Board of Management with the remarks of the Finance Committee for approval. The Board may pass resolution with reference thereto and communicate the same to the Comptroller who shall take action in accordance with it.</p> <p><b>Proviso:</b> Provided that when for the reasons whatsoever, the Board cannot pass the proposed annual budget, the vice-chancellor shall have an authority to develop notional contingency fund for a period of three months on the recommendation of the comptroller to carry out the financial functioning of the university.</p> <p>(4) The annual accounts when audited shall be printed and copies thereof shall be submitted by the Vice-Chancellor to the Board with the audit report. The Board shall forward it to the State Government with such comments as may be deemed to be necessary.</p>
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**Registrar**

*Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar*

**कुलसचिव**  
**पंडित दीनदयाल उपाध्याय**  
**शेखावाटी विश्वविद्यालय, सीकर**

**संयुक्त सचिव**  
**उच्च शिक्षा (ग्रुप-4) विभाग**  
**शान सचिवालय, जयपुर**

**PROPOSED DRAFT STATUTE 22 OF PART-VII WELFARE  
PROVISIONS OF EMPLOYEES**

**Chapter-18  
New Contributory Pension Scheme**

*Proposed draft of the Statute 22 Part-VII WELFARE PROVISIONS  
OF EMPLOYEES has been approved by the Board of Management in its  
meeting dated 06.09.2017 vide resolution No. 7.7.1*

**Part-VII  
WELFARE PROVISIONS OF EMPLOYEES**

**Chapter-18  
New Contributory Pension Scheme  
(Section 30)**

Contributory Pension Scheme	<p>22. (1) There shall be a Contributory Pension Scheme for the benefit of the permanent employees of the University.</p> <p>(2) This scheme shall be the subject to the provisions of Rajasthan Civil Services (Contributory Pension) Rules, 2005 and as amended time to time.</p> <p>(3) The Rajasthan Civil Services (Contributory Pension) Rules, 2004 which came into the force in Rajasthan with effect from January 1<sup>st</sup>, 2005, shall come into the force for the employees of the Pandit Deendayal Upadhyaya Shekhawati University, Sikar with October 12<sup>th</sup>, 2012 in case of this University.</p> <p>(4) <b>Application:</b> ' Save as otherwise provided in these rules, these rules shall apply to University servants <b>appointed on or after</b> January 1<sup>st</sup>, 2004 (October 12<sup>th</sup>, 2012 in case of this University) to University services and posts in connection with the affairs of the Pandit Deendayal Shekhawati University, which are borne on New Contributory Pensionable establishments, but shall not apply to :</p> <p>(i.) persons in casual, daily rated and work-charged employment;</p> <p>(ii.) persons paid from <b>contingencies</b>;</p> <p>(iii.) persons employed on contract except when the contract provides otherwise;</p> <p>(iv.) persons, whose terms and conditions of service are regulated by or under the provisions of the Constitution or any other law for the time being in force. and</p> <p>(v.) Probationer trainee appointed on fix remuneration.</p> <p>(5) <b>Definitions : In these rules, unless the context other requires:</b></p> <p>(i) "Central record keeping agency" means an agency registered under section 24 of the <b>Pension Fund Regulatory and Development Authority Ordinance, 2004</b> of Government of India or a similar authority approved by Government of Rajasthan.</p> <p>(ii) 'Foreign service' means service in which a Government servant <i>receives</i> his pay with the sanction of the Government from any source other than the Consolidated Fund;</p> <p>(iii) '<b>Form</b>' means a Form appended to these rules.</p>
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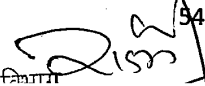
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	<p>(iv) 'Government' means the Government of Rajasthan;</p> <p>(v) 'Head of Department' means an authority specified in the General Financial and Accounts Rules of the Rajasthan Government and includes such other authority or person whom the Government may, by order specify as Head of a Department.</p> <p>(vi) 'Head of Office' means a Gazetted Officer who is declared as such under Rule 3 of the General Financial &amp; Accounts Rules, and includes such other authority or person whom the competent authority may, by order, specify as Head of Office;</p> <p>(vii) "Intermediary" includes pension fund, central recordkeeping agency, pension fund advisor, retirement advisor, point of presence and such other person or entity, connected with collection, management, record keeping and distribution of accumulations;</p> <p>(viii) New Contributory Pension Scheme means the defined contribution pension scheme as operationalized by Government of Rajasthan, vide Memorandum NreF I 3(1)FD/RulesI2003, dated 28.1.2004 and Memorandum No. F13(1)FD/Rules/2003, dated 27.3.2004 as amended from time to time</p> <p>(ix) "New recruits" means university servants/employees appointed for the services of university on or after the 01.01.2004 (12.10.2012 in case of this university).</p> <p>(x) "Pension Fund Regulatory and Development Authority" means the pension fund regulatory and development authority established under sub -section(I) of section 3, of the Pension Fund Regulatory and Development Authority Ordinance, 2004 of Government of India or a similar authority established by Government of Rajasthan.</p> <p>(xi) "Point of Presence" means an entity registered with the Authority under subsection (3) of section 24 of the Pension Fund Regulatory and Development Authority Ordinance, 2004 of Government of India or a similar entity appointed by Government of Rajasthan, as a point of presence and capable of electronic connectivity with the central recordkeeping agency for the purposes of receiving and transmitting funds and instructions and pay out of funds;</p> <p>(xii) "State" or "State Government" means Government of Rajasthan.</p> <p>(xiii) "University" means the Pandit Deendayal Upadhyaya Shekhawati University, Sikar.</p> <p>(xiv) 'Treasury' includes a Sub-Treasury.</p> <p>(6) The accounts under the following head with under mentioned details will be opened to deposit the contribution of the employees appointed on and after January 1<sup>st</sup>, 2004 (October 12<sup>th</sup>, 2012 in case of this University) under the New Contributory Pension Scheme:</p> <ul style="list-style-type: none"> <li>• 8011-Insurance and Pension Fund</li> <li>• 106- Other Insurance and Pension Fund</li> <li>• (03) New Contributory Pension Scheme</li> <li>• [03] Account for Committees, Commissions, Government</li> </ul>
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Undertakings and other Institutions.

Note: 1. The above mentioned heads will be operated by the Director, Insurance and General Provident Fund.

2. Subject to the provisions of New Contributory Pension Scheme the contribution fund of/for the employees appointed after 01.01.2004 (12.10.2012 in the case of this University) will be deposited under the New Contributory Pension Scheme in these heads.

3. The university will regularly forward the full detail/particulars of all the employees to Director, Insurance and General Provident Fund.

4. The director, Contributory Fund will allot a unique identification number of the employees and maintain their accounts.

**(7) Compulsory subscription to Pension Fund:**

(i.) It would be mandatory for new recruits to become member of the new contributory pension scheme and the monthly contributions to their pension account shall be @10 percent of the Basic Pay, Dearness Pay and D.A. paid from the salary of the employee and a matching amount shall be contributed by the State Government. This matching contribution from the State Government shall be charged to the respective salary head of account.

(ii.) The contributions would be deposited in a non-withdrawable pension account. As an interim measure, the amount of contributions towards the pension account shall be retained in an interest bearing Public Deposit Account interest on the balance of Personnel Deposit Account shall be paid on the rates applicable to interest bearing PD Account. Final arrangements will be made as per provisions of rule 12(1) or rule 12(2).

**(8) Exit from the Scheme:**

A university servant can exit from the scheme on attaining the age of superannuation i.e. on the age of 60 years or as notified time to time by the appropriate authority. At exit it would be mandatory, for him to invest 40 percent of pension wealth to purchase an annuity (from an IRDA regulated Life Insurance Company), which will provide for pension for the lifetime of the employee and his dependent parents/spouse.

**(9) Particulars of the employee and nomination:**

Immediately on joining university service, the university servant will be required to provide particulars such as his name, designation, scale of pay, date of birth, nominees (a) for the fund, relationship of the nominee etc. in the prescribed form (Annexure 1). The Head of Office concerned will be responsible for obtaining this information from all university servants covered under the new pension scheme. Consolidated information for all those who have joined service during the month shall be submitted by the Head of Office concerned in the prescribed format (Annexure II) to the unit office of State Insurance and Provident Fund Department by 7<sup>th</sup> day of the following month.

**(10.) Allotment of Account Number:**

On receipt of Annexure II from the Heads of Office, the Unit Office of State Insurance and Provident Fund will allot a unique 12 digit Permanent Pension Account Number-PPAN- to each employee appointed in the University on or after 12-10-2012. The first four digits



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of this number will indicate the calendar year of joining university service by the employees, the next digit "I" indicates that it is a Civil Pensioner, the next two digits would represent the Code for Unit Office of State Insurance and Provident Fund Department and the last five digits will be the running serial number of the individual university servant allotted by the Unit Office of State Insurance & Provident Fund. The list of codes allotted for each Unit Office/District Office of State Insurance and Provident Fund Department is appended at Annexure III. The format of PPAN is as under :-

Calendar Year	Civil	Code of Unit Office of State Insurance & P.F.	Serial Number

**(11.) Recovery of the Deposit:**

- (i) The Heads of Office shall prepare separate pay bill in respect of the university servants joining university service on or after 01.01.2004 (12.10.2012 in case of this university) and attach a schedule of government servants contribution in prescribed form (**Annexure IV**). The Heads of Office shall prepare a separate pay bill register in respect of such university servants.
- (ii) Along-with the salary bill for the university servants who join service on or after 01.01.2004 (12.10.2012 in case of this university), the Heads of Office shall also prepare a separate salary bill for drawl of matching contribution to be paid by the government for credit to respective Pension Account.
- (iii) The bill for drawl of matching contribution should also be supported by schedules of recoveries in form (**Annexure V**).
- (iv) The university will be under an obligation to prepare the bill of the employee's deduction (contribution) bill and the matching contribution of State Government bill simultaneously and submit it together in the Treasury.  
Proviso: Provided that, no official who has obligation to accept the said bills in the Treasury will not accept such bill unless both the bills have been submitted together.

**(12.) Maintenance of Account and preparation of data base-**

- (i) On receipt of the salary bills in respect of government servants joining service on or after 01.01.2004 (12.10.2012 in case of this university), the Treasury Officer will exercise usual checks and pass the bills for payment. The schedules relating to Pension Contribution will be detached from the bills as done in the case of other schedules such as GPF. The schedules will then be furnished to the Unit Office of State Insurance and Provident Fund for posting the credits of contribution in the detailed ledger account of the individual employee.
- (ii) The Unit Office of State Insurance and Provident Fund on receipt of schedules from the Treasury Officer will update its database and generate exception reports for missing

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	<p>credits, mismatches etc which will be sent back to the Head of Office concerned for further action.</p> <p>(iii) The District Office of State Insurance and Provident Fund shall send the compiled information of contribution recovered from the employee's salary towards Pension Fund as well as the matching contribution from government every month by 15th of the next month to the Director, State Insurance and Provident Fund for maintaining record of all the employees appointed on or after 01.01.2004 (12.10.2012 in case of this university).</p> <p>(iv) At the end of each financial year, the Director, State Insurance and Provident Fund shall prepare annual account statements for each employee showing the opening balance, details of monthly deductions and government's matching contributions, interest earned and the closing balance. The Director, State Insurance and Provident Fund shall send these statements to the Heads of Office through its Unit offices for distribution to the respective university servants and obtain receipt from them.</p> <p><b>(13.) Reconciliation with Public Deposit Account-</b> After the close of each financial year, the Director, State Insurance and Provident Fund will reconcile the figures of contribution posted in the ledger account of the individual as per their ledger with balance in the P.D. Account.</p> <p><b>(14.) Withdrawals-</b> No withdrawal of any amount will be allowed till attaining the age of superannuation i.e. upto 60 years or the age as decided by the appropriate authority from time to time. However, in the event of untimely death of an employee payment will be made to the lawful nominees. In case an employee leaves service voluntarily, no withdrawal will be allowed till his attaining the age of 60 years. Provided that in case of removal/ dismissal from the service of an employee, Government's share shall stand withdrawn and shall be deposited in General Revenue head of the State. The employee may withdraw his share.</p> <p><b>(15.) Management of the Fund.</b></p> <p>(i) The Fund raised in the University will be managed by the Pension appointed by the State Government. It will be regulated by the Regulations notified by the State Government for this purpose.</p> <p>(ii) The State Government can exercise the option to join the New Contributory Pension Scheme of the Central Government as notified vide extraordinary Gazette of India No. 42 dated 29-12-2004 and as may be modified from time to time and the said option exercised by the university will be treated as adopted by the university.</p> <p>(iii) Notwithstanding anything contained in these rules, in the event of the State Government exercising the option to join the Central Government's Contributory Pension Scheme, the contributions towards pension fund deposited in the interest bearing P.D. account of State Government will be transferred to the intermediaries registered and regulated by Pension Fund regulatory and Development Authority Constituted by the Central Government and</p>
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thereafter regular contribution will also be transferred to them. The functions relating to record keeping will be assigned to the Central record keeping agency registered and regulated by the aforesaid Authority. On death or retirement on superannuation or otherwise the retirement benefits will be paid by the intermediaries registered and regulated by the Central Pension Fund Regulatory and Development Authority as per the rules/ regulations specified by the Pension Fund Regulatory and Development Authority for this purpose. On this account, there will be no financial liability of the State Government/university.

- (16) An employee of the university, who has been recruited and joins the university services or has been absorbed in the university services shall be governed by the new contributory pension scheme irrespective of the fact that he has served on any post permanent or otherwise under the Government of India, Government of Rajasthan, Government of any State or the Union Territory, local, autonomous or any other authority within the territory of India or under the control of the Government of India/Government of Rajasthan.

Explanation:

1. Pandit Deendayal Upadhyaya Shekhawati University, Sikar and the Government of Rajasthan will not be liable for any purpose for the services rendered by the university employee on or before 01.01.2004 (12.10.2012 in case of this university).

2. When an employee of the State Government has been recruited or absorbed in the services of the university shall be considered as retired employee of the State Government and accordingly he will be entitled for State Service Pension as per the option/service retirement benefits and the capitalize value of the pension as applicable and paid by the State Government. The University will not be liable to pay/confer any such benefit to him. For the purpose of University services he will be considered university employee from the date of his joining and absorption and governed by the New Contributory Pension Scheme.

**(17.) Additional Relief on death/disability of University Employees covered by the new Defined Contributory Pension System (NPS)**

(i.) The new pension scheme is a replacement for only pension under normal circumstances and family pension in case of death of employees after retirement.

(ii.) There shall be a provision of some additional benefits that can be provided on death or discharge on invalidation/ disability of a university employee covered by the New Pension Scheme subject to the Rules and Regulations enacted time to time by the appropriate government.

(iii.) Employees appointed on or after 01.01.2004 (12.10.2012 in case of this university) who are discharged on invalidation / disablement and by the families of such employees who have died during service since 01.01.2004 (12.10.2012 in case of this university), the Governor is pleased to extend the following benefits to the State Government/University employees covered by the New Pension Scheme on provisional basis till further orders :

A. Retirement from Government service on invalidation not attributable to Government duty.

(a.) Invalid Pension calculated in terms of Rules 35 and Rule 54 of the Rajasthan Civil Services (Pension) Rules, 1996.

(b.) Retirement gratuity computed in terms of Rule 55 of the Rajasthan Civil Services (Pension) Rules, 1996.

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	<p>B. Death in service not attributable to Pandit Deendayal Upadhyaya Shekhawati University duty.</p> <p>(a.) Family Pension (including enhanced family pension) computed in terms of Rule 60 to 74 of the Rajasthan Civil Services (Pension) Rules, 1996.</p> <p>(b.) Death gratuity computed in terms of Rule 55 of the Rajasthan Civil Services (Pension) Rules, 1996.</p> <p>C. Discharge from Government service due to disease/injury attributable to Government duty:</p> <p>(a.) Disability pension computed in terms of provisions of Chapter VIII -Extra Ordinary Pension of Rajasthan Civil Service (Pension) Rules, 1996.</p> <p>(b.) Retirement gratuity computed in terms of Rule 55 of the Rajasthan Civil Services (Pension) Rules, 1996.</p> <p>D. Death in service attributable to Pandit Deendayal Upadhyaya Shekhawati University duty:-</p> <p>(a.) Extraordinary Family Pension under Chapter VIII and Special pensionary awards under Chapter VII of the Rajasthan Civil Services (Pension) Rules 1996.</p> <p>(b.) Death gratuity computed in terms of Rule 55 of the Rajasthan Civil Services (Pension) Rules, 1996.</p> <p>(iv.) The employees / his family will also be paid Dearness Pension / Dearness Relief admissible from time to time in addition to the above benefits on <u>provisional basis</u> if admissible as per provisions of Rule 77 of RCS (Pension) Rules, 1996.</p> <p>(v.) The above payments shall be considered as provisional payments. The said provisional payments will be adjusted against the final payments to be made in accordance with the rules to be issued as per the pattern of Government of India and recoveries, if any, will be made from the future payments to be made on the basis of those rules.</p> <p>(vi.) The payment of various benefits on death/discharge of a university employee is envisage after adjustment of the monthly annuities pension from the accumulated funds in the NPS Account of the employee. Therefore, no payment of monthly-annuitised pension will be made to the employee/family of the employee during the period he/she is in receipt of the provisional benefits.</p> <p>(vii.) In cases where on discharge/death of the employee, the amount of accumulated funds in the NPS Account have been paid to the employee/family of the employee, the amount of monthly- annuitised pension from the date of discharge/death will be worked out and the same will be adjusted against the payment of benefits/relief payable under this order.</p> <p>(viii.) The families of Government servants who expired / expires during the period of probation while drawing fixed remuneration in that case the Contribution towards New Contributory Pension Scheme at the rate of 10% of the fixed remuneration shall be deducted/adjusted from the amount of DCRG by the Director, Pension and Pensioner Welfare Department and the amount so deducted shall be sent to the Director, Insurance and Provident Fund for crediting in PPAN with PRAN (by opening new account) family pension shall be allowed to the family of deceased University Employee.</p>
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(ix.) These instructions will be applicable to those university employees who joined university service on or after 01.01.2004 (12.10.2012 in case of this university) and will take effect from the same date i.e. 01.01.2004 (12.10.2012 in case of this university).

(x.) Procedure of sanctioning provisional pension / family pension shall be as under:

A. The Head of Office will prepare the pension papers in the format of the provisional pension / family pension as per the provision of this memorandum and will submit the same along with all the relevant documents and requisite number of photographs, the particular of the bank account of the pensioner (viz. name of bank, name of branch, full postal address of branch with PIN, 7 digit BSR code, IFSC code etc) to the Director, Pension and Pensioner Welfare Department, Rajasthan, Jaipur through the Director, State Insurance and General Provident Fund Rajasthan, Jaipur. The Head of Office will be responsible for the correctness of the bank details of the pensioner. The permanent pension account number (PPAN) with the permanent retirement account number (PRAN) of the concerned Government Servant allotted by the Office of State Insurance and Provident Fund Department will also be indicated.

B. The Head of Office will obtain an undertaking from the pensioner/family pensioner to the effect that he/she has understood the provisions of FD Memorandum dated 09.05.2013 as amended under this memorandum and that any payment found to be in excess of his / her entitlement will be refunded to Government / adjusted out of his/her final entitlement. The Head of Office will forward this undertaking to the Director, Pension and Pensioners' Welfare Department alongwith the pension papers.

C. After receiving such case the Director, Pension and Pensioners' Welfare Department will provide following information to the Director, State Insurance and Provident Fund for verification & Director, State Insurance and Provident Fund Department shall provide verification of:

- (a.) Verification of Employee ID, PPAN and PRAN
- (b.) The amount of accumulated fund in the NPS Account of the employee as envisage in para 'H' of clause (x) of this Statute.
- (c.) The amount of pension contribution in NPS Account of the employee already paid to be adjusted against the payment of benefit / relief payable as per para 'I' of clause (x) of this Statute.
- (d.) In the case of death of a university employee during probation period New PPAN with PRAN shall be allotted on receipt of case for grant of family pension as per para 'J' of clause (x) of this Statute.
- (e.) An affidavit given by the pensioner / family pensioner shall be kept in record by the Director, Pension and Pensioners' Welfare Department.
- (f.) The amount received from Central Record Keeping Agency (CRA).

D. Pension and Pensioner Welfare Department after scrutinizing the pension papers will finalize the pensionary entitlement as admissible under this Memorandum / relevant rules / orders and issue authorities for pension/ family pension / gratuity to the Treasury Officer for payment and shall also sent one copy to the Director, State Insurance and PF Department for updating his record. Separate pension payment order number shall be allotted to these provisional pensioners / family pensioners.

E. Pension and Pensioner Welfare Department shall record the entitlements admitted in the Service Book of the University Employee under his signature.

F. Director, Pension and Pensioner Welfare Department and Director, State

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	<p>Insurance and PF Department will maintain an index register and a separate data base in respect of all pensioners / family pensioners to whom provisional payments are made.</p> <p>G. Pensioner may open joint account with spouse only (to whom family pension is payable in the event of death of pensioner)</p> <p>H. The pension account holding bank will have to obtain an undertaking from the pensioner / family pensioner that the excess payment, if any, credited to his / her account, can be recovered by the bank.</p> <p>I. The Director, Pension and Pensioner Welfare Department and State Insurance Department shall be responsible for all recoveries. They shall work out the final payments / recoveries as and when orders to this effect are issued by the Government.</p> <p>J. In case of death of pensioner / family pensioner, the same may be intimated to the pension account holding branch of the bank by the family members of the deceased immediately and bank will inform the same to the Director, Pension and Pensioner Welfare Department and State Insurance and Provident Fund Department.</p> <p>K. Except indicated above the rest part of procedure for authorisation of pension and payment of pension / family pension shall be as contained in Rajasthan Civil Services (Pension) Rules, 1996.</p>
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शासन सचिवालय, जयपुर



ANNEXURE I

(Details to be furnished by the University servant)

1. Name of University Servant:  
(in Block letters)
2. Designation:
3. Name of Department:
4. Scale of Pay:
5. Date of Birth:
6. Date of joining Govt. Service:
7. Basic Pay:
8. Nominee for accumulations under the :  
Pension Account

S. No.	Name of nominee (s)	Age	Percentage of share payable	Relationship with the government servant
1.				
2.				
3.				

Date : Signature of the Govt. servant

Received the above declaration.

Date : Signature with seal

Station (Head of Office)

**Registrar**

Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar

**कुलसचिव**

पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर

**संयुक्त सचिव**  
62 (सप-4) विभाग  
उच्च शिक्षा (सप-4) विभाग  
- सचिवालय, जयपुर

**PROPOSED DRAFT STATUTE 23 OF PART-VIII GENERAL PROVISIONS**

**Chapter-19  
General Provisions**

*Proposed draft of the Statute 23 Part-VIII GENERAL PROVISIONS: Confirmation of Degree and Honorary Degree have been approved by the Board of Management in its meeting dated 06.09.2017 vide resolution No. 7.8.1.1*

**Part-VIII  
GENERAL PROVISIONS**

**Chapter-19  
General Provisions**

Confirmation of Degree	23. (1) Every student, who has passed an examination for a degree, diploma or any other academic distinction of the University shall be eligible on payment of the prescribed fee, to be admitted for the respective degree/diploma in person or absentia.
Confirmation of Honorary Degree	(2) The Board of Management shall have power to confer the degrees and award the diplomas for which qualifying examinations were held by the University at different time and the students who have passed the examinations conducted for the purpose and declared qualified to receive the said degrees/diplomas/distinctions. <b>Proviso:</b> Provided that the Board of Management shall confer only those degrees which have been incorporated in the list of university degrees under the Statute. (3) All proposals for the conferment of honorary degrees shall be made by the Academic Council to the Board of Management before submission to the Chancellor for confirmation. <b>Proviso:</b> Provided that in the cases of urgency, the Chancellor may act on the recommendation of the Board of Management only. (4) Any honorary degree conferred by the University may, with the previous approval of the two-third of the members of the Board of Management and the sanction of the Chancellor be withdrawn by the University. (5) The meeting or the Convocation for conferring degrees/diplomas shall be having ordinarily in the month of October on the date as fixed by the Chancellor or by the Vice-Chancellor with the consent of the Hon'ble Chancellor. (6) The Dean of each faculty or in his absence the senior member of the faculty shall request the Board of Management to pass a grace in first instance and then present to the Chancellor or the Vice-Chancellor for confirmation of the degrees.

**Registrar**

Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar

**कुलसचिव**

पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर

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**PROPOSED DRAFT STATUTE 24 OF PART-VIII GENERAL PROVISIONS**

**Chapter-19  
General Provisions**

*Proposed draft of the Statute 24 Part-VIII GENERAL PROVISIONS: Teaching Staff of the University has been approved by the Board of Management in its meeting dated 06.09.2017 vide resolution No. 7.8.1.2*

Teaching Staff of the University	24. (1) Members of the teaching staff in the University shall consist of the following categories : (i.) servants of the University paid by the University and appointed by the Board of Management as Professors, Associate Professors or Assistant Professors or otherwise as teachers of the University; or (ii.) person appointed by the Board of Management as honorary Professors, Associate Professors or Assistant Professors or otherwise as teachers of the University. (2) The qualifications of the University teachers and the teachers appointed by the affiliated Colleges/ Institutions including the private colleges and institutions shall be as such may be determined by the relevant Ordinances of the University.
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**Registrar**

*Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar*

**कुलसचिव**  
**पंडित दीनदयाल उपाध्याय**  
**शेखावाटी विश्वविद्यालय, सीकर**

**संयुक्त सचिव**  
**उच्च शिक्षा (ग्रुप-4) विभाग**  
**शा. नं. 64 सचिवालय, अजय**

**PROPOSED DRAFT STATUTE 25 OF PART-VIII GENERAL PROVISIONS**

**Chapter-19  
General Provisions**


*Proposed draft of the Statute 25 Part-VIII GENERAL PROVISIONS:  
Research Fellowship, Prize and Scholarship has been approved by the Board of  
Management in its meeting dated 06.09.2017 vide resolution No. 7.8.1.3*

Research Fellowship, Prize and Scholarship	25. (1) The Board of Management may establish Research Fellowships, Prize and Scholarships of such value as it may, from time to time, determine tenable for a terms up to three years, for the encouragement for research or original work in such subjects and under such conditions as the Academic Council may by Regulation, prescribe. (2) The University shall on the recommendation of the Academic Council and after the approval of the Board of Management will establish University Gold Medals for different academic programmes (Post Graduate, Graduate and Chancellor Gold Medal) by appropriate Ordinance.
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**Registrar**

*Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar*

**कुलसचिव**  
**पंडित दीनदयाल उपाध्याय**  
**शेखावाटी विश्वविद्यालय, सीकर**

  
संयुक्त सचिव  
उच्च शिक्षा (गुण-4) विभाग  
शासन सचिवालय, जयपुर  
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**PROPOSED DRAFT STATUTE 26 OF PART-VIII GENERAL PROVISIONS**

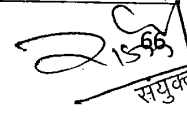
**Chapter-19  
General Provisions**

*Proposed draft of the Statute 26 Part-VIII GENERAL PROVISIONS:*

*Services and Cessation thereof has been approved by the Board of Management in its meeting dated 06.09.2017 vide resolution No. 7.8.1.4*

Services and Cessation thereof	<p>26. (1) Notwithstanding anything contained in these Statutes, a person who holds any post in the University or is a member of any Authority or Body of the University in his capacity as a member of a particular Authority or Body or as the holder of a particular appointment shall hold office so long only as he continues to be a member of that particular Authority or Body or the holder of that particular appointment as the case may be.</p> <p>(2) Notwithstanding anything contained in these Statutes, no person who is ordinarily not resident in India shall be eligible to be an officer of the University or a member of any Authority of the University.</p> <p>(3) (i) Any member, other than an ex-officio member, of the Board of Management, the Academic Council or any other University Authority or Committee may resign by means of a letter addressed to the Registrar and the resignation shall take effect as soon as such letter is received by the Registrar.</p> <p>(ii) Any officer of the University, (whether salaried or otherwise) may resign his office by letter addressed to the Registrar: <b>Proviso:</b> Provided that such resignation shall take effect only on the date from which the same is accepted by the Authority competent to fill the vacancy.</p> <p>(4) (i) Any member of the Board of Management or the Academic Council may be removed by a resolution of the Board of Management or the Academic Council as the case may be, passed by a majority of not less than two-thirds of its members on either of the following grounds, namely:</p> <p>(a.) the member has become incapable of performing his duties, and</p> <p>(b.) the member has been convicted by a court of law for an offence which, in the opinion of the Board of Management or the Academic Council, as the case may be, involves moral turpitude.</p> <p>(ii) Notwithstanding anything contained in the terms of his appointment any officer of the University, salaried or otherwise, may be removed from that office by the Authority which is competent to fill the vacancy on either of the following grounds, namely:</p> <p>(a.) the officer has become incapable of performing his duties; and</p> <p>(b.) the officer has been convicted by a court of law for an offence which, in the opinion of the Board of Management or the Academic Council, as the case may be, involves moral turpitude.</p> <p><b>Proviso:</b> Provided that nothing in this clause shall be</p>
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deemed to effect any rights accruing to an officer appointed on contract in accordance with the terms of the contract.

**Registrar**  
Pandit Deendayal Upadhyaya  
Shekhavati University, Sikar

**कुलसचिव**  
पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर

संयुक्त सचिव  
उच्च शिक्षा (ग्रुप-4) विभाग  
शासन सचिवालय, जयपुर

**PROPOSED DRAFT STATUTE 27 OF PART-VIII GENERAL  
PROVISIONS**

**Chapter-19  
General Provisions**

*Proposed draft of the Statute 27 Part-VIII GENERAL PROVISIONS:  
Provision to Preside/Chair the Meetings in absence of express provision has been  
approved by the Board of Management in its meeting dated 06.09.2017  
vide resolution No. 7.8.1.5*

Provision to Preside/Chair the Meetings in absence of express provision	27. Where by the Statutes or the Ordinances, no provision is made for a President or Chairperson to preside over a meeting of any University Authority, Board or Committee or when the President or Chairperson so provided is absent, the members present will elect one of their members to preside at the meeting.
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**Registrar**

Pandit Deendayal Upadhyaya  
Shekhavati University, Sikar

**कुलसचिव**

पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर

संयुक्त सचिव  
उच्च शिक्षा (ग्रुप-4) विभाग,  
राजस्थान शांतिनगर, जयपुर

**PROPOSED DRAFT STATUTE 28 OF PART-VIII GENERAL PROVISIONS**

**Chapter-19  
General Provisions**

*Proposed draft of the Statute 28 Part-VIII GENERAL PROVISIONS:  
Running Audit by the Officer appointed by the Government has been approved  
by the Board of Management in its meeting dated 06.09.2017 vide  
resolution No. 7.8.1.6*

Running Audit by the Officer appointed by the Government	28. There shall be a detailed running audit of the accounts of the University by the auditors appointed by the Government in accordance with the provisions of the Act.
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**Registrar**

*Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar*

**कुलसचिव**  
**पंडित दीनदयाल उपाध्याय**  
**शेखावाटी विश्वविद्यालय, सीकर**

**संयुक्त सचिव**  
**उच्च शिक्षा (गुप-4) विभाग**  
**शान्ति भवन, जयपुर**



**PROPOSED DRAFT STATUTE 29 OF PART-VIII GENERAL PROVISIONS**

**Chapter-19  
General Provisions**

*Proposed draft of the Statute 29 Part-VIII GENERAL PROVISIONS:*

*Annual Report has been approved by the Board of Management in its meeting dated 06.09.2017 vide resolution No. 7.8.1.7*


Annual Report	29. (1) The Board of Management shall take all steps to have the annual report of the University prepared under its directions as provided for in the Act and the Statutes for submission to the Board of Management at least four weeks before the date fixed for the annual meeting of the Board of Management. (2) The Board of Management shall take all steps to submit the annual accounts and Balance Sheet of the University, audited in the manner prescribed by the Act and the Statutes, to the Board of Management and the State Government at least four weeks before the date fixed for the annual meeting of the Board of Management. (3) The Board of Management shall prepare the financial estimates for the ensuing year at least eight weeks before the date fixed for the annual meeting of the Board of Management and shall as soon as possible send a copy of the financial estimates thus prepared to the address of each member of the Board of Management, the Chancellor and the State Government.
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**Registrar**

*Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar*

**कुलसचिव**

**पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर**

  
संयुक्त सचिव  
उच्च शिक्षा (वि-३) विभाग  
शान्त प्रतिष्ठान, कायपुर

**PROPOSED DRAFT STATUTE 30 OF PART-VIII GENERAL PROVISIONS**

**Chapter-19  
General Provisions**

*Proposed draft of the Statute 30 Part-VIII GENERAL PROVISIONS:  
Academic Programmes and Scheme of Examinations has been approved by the  
Board of Management in its meeting dated 06.09.2017 vide resolution No.  
7.8.1.8*


Academic Programmes and Scheme of Examinations	30. (1) Subject to the provisions of the Act and the Statutes, the Academic Council shall <i>suo-motto</i> or on the proposal of the concerned faculty design different academic programmes including the Syllabus under the different faculties by appropriate ordinances. (2) The Academic Council shall <i>suo-motto</i> or on the proposal of the concerned faculty shall design scheme of Examinations under the different faculties by appropriate ordinances. <b>Proviso:</b> Provided that such academic programmes including their syllabus and scheme of examination shall not be implemented unless the same has been approved by the Board of Management. (3) The University shall with the approval of the Board of Management decide the examination fee for different examinations proposed to the conducted time to time by notification.
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**Registrar**

Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar

**कुलसचिव**

पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर

  
संयुक्त सचिव  
उच्च शिक्षा (ग्रुप-4) विभाग  
शान्ति सचिवालय, जयपुर

**PROPOSED DRAFT STATUTE 31 OF PART-VIII GENERAL PROVISIONS**

**Chapter-19  
General Provisions**

*Proposed draft of the Statute 31 Part-VIII GENERAL PROVISIONS:*


*Vice-Chancellor has been approved by the Board of Management in its meeting dated 06.09.2017 vide resolution No. 7.8.1.9*

Vice-Chancellor	<p>31. (1) The Vice-Chancellor shall be a whole time officer of the University. He shall be paid salary of Rs. 75000 (Fixed) plus 5000 as special salary or the salary as amended by the government from time to time. If a retired government servant is posted or appointed as a Vice-Chancellor, his pension and amount equal to DCRC will be adjusted against his salary. The Vice-Chancellor shall not be allowed to draw salary from the post of Vice-Chancellor and pension together. The Vice-Chancellor shall also be provided with rent free residence furnished by the University.</p> <p>(2) The Vice-Chancellor shall be entitled to the contribution at the rate of 8% by the University on his salary towards his Provident Fund when appointed prior to the implementation of the New Pension Scheme, 2004. <b>Proviso:</b> Provided that when a Vice-Chancellor has been appointed in his original service after the implementation of the New Pension Scheme, 2004 the contribution for the fund under the said scheme shall be deducted as per the norms of the New Pension Scheme.</p> <p>(3) He shall also be entitled to leave on full pay at the rate of 1/11<sup>th</sup> of the period he remains on duty, and such other leave as may be admissible under University Ordinances.</p> <p>(4) In case of medical facilities and other privileges unless otherwise provided the Vice-Chancellor shall be governed by the relevant Ordinances on the subject governing the terms and conditions of the University.</p> <p>(5) The Vice-Chancellor shall be entitled to other rights and privileges as might be conferred on him from time to time through the Statutes or Ordinances.</p> <p>(6) Provided further that the Vice-Chancellor shall be entitled to D.A. at the State rate of Dearness Allowance as may be prescribed from time to time for Government servant drawing pay in Rajasthan Civil Services (Revised New Pay Scales) Rules, 1976 or as amended from time to time.</p>
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**Registrar**

Pandit Deendayal Upadhyaya  
Shekhavati University, Sikar

**कुलसचिव**  
पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर

  
उच्च शिक्षा विभाग  
राजस्थान सचिवालय, जयपुर

**PROPOSED DRAFT STATUTE 32 OF PART-VIII GENERAL PROVISIONS**

**Chapter-19  
General Provisions**

*Proposed draft of the Statute 32 Part-VIII GENERAL PROVISIONS:  
Qualifications and Appointment of Teaching Staff has been approved by the  
Board of Management in its meeting dated 06.09.2017 vide resolution No.  
7.8.1.10*

Qualifications and Appointment of Teaching Staff	32. Subject to the provisions of the Act, Statute and the Guideline issued by the University Grants Commission/other Regulatory Authorities in case of professional academic programmes, the University shall create different teaching posts, decides qualifications thereof and scheme of selection by an Ordinance.
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**Registrar**

*Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar*

**कुलसचिव**

**पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर**

  
संयुक्त सचिव  
उच्च शिक्षा (33-4) विभाग  
शासन सचिवालय, जयपुर

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**PROPOSED DRAFT STATUTE 33 OF PART-VIII GENERAL PROVISIONS**

**Chapter-19  
General Provisions**

*Proposed draft of the Statute 33 Part-VIII GENERAL PROVISIONS:  
Qualifications and Appointment of Non-Teaching Staff has been approved by  
the Board of Management in its meeting dated 06.09.2017 vide resolution  
No. 7.8.1.11*

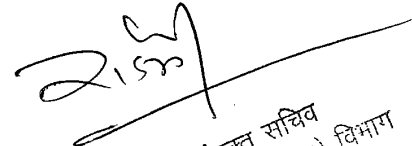
Qualifications and Appointment of Non-Teaching Staff	33. (1) The University shall not appoint any officer or non-teaching staff in the University on the posts which are required to be filled by the State Government through deputation. (2) A person appointed as officer in the University on deputation will be allowed to avail the privileges subject to the provisions of the Act, Statutes and Ordinances. (3) The University shall create the posts; decide qualifications and the Scheme of Selection of the University officers other than the officers on deputation and ministerial staff by an appropriate ordinance.
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**Registrar**

Pandit Deendayal Upadhyaya  
Shekhavati University, Sikar

**कुलसचिव**  
पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर



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उच्च शिक्षा (ग्रुप-4) विभाग  
शान्ति भवन, जयपुर

**PROPOSED DRAFT STATUTE 34 OF PART-VIII GENERAL PROVISIONS**

**Chapter-19  
General Provisions**

*Proposed draft of the Statute 34 Part-VIII GENERAL PROVISIONS:*

*Official Language has been approved by the Board of Management in its meeting dated 06.09.2017 vide resolution No. 7.8.1.12*

Official Language	34. The Official Language of the University shall be the Hindi and all its correspondence, minutes of the various authorities of the University and Accounts (inclusive of Budget) shall be kept and maintained in Hindi. However, the University may prepare and keep this record in English too. <b>Proviso-1:</b> Provided that, the English will continue to be the authoritative language of the text of Statutes, Ordinances and Regulations inclusive all the business connected there with. <b>Proviso-2:</b> Provided further that, it shall be open to the Vice-Chancellor, notwithstanding anything contained anywhere, to direct that the correspondence between the University and such other bodies, persons and other matters may be carried out in English.
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**Registrar**

*Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar*

**कुलसचिव**  
**पंडित दीनदयाल उपाध्याय**  
**शेखावाटी विश्वविद्यालय, सीकर**

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शासन सचिवालय, जयपुर

**PROPOSED DRAFT STATUTE 35 OF PART-VIII GENERAL PROVISIONS**

**Chapter-19  
General Provisions**

*Resolved*

*Proposed draft of the Statute 35 Part-VIII GENERAL PROVISIONS:  
Medium of Instruction has been approved by the Board of Management in its  
meeting dated 06.09.2017 vide resolution No. 7.8.1.13*

Medium of Instruction	35. (1) Hindi shall be the medium of instruction and examination in the University. (2) Notwithstanding anything in Clause (1) mentioned above, it will be permissible for any affiliated college/institution, University Department to use English or Hindi as a medium of instruction and for any student to use English or Hindi as a medium of Examination. (3) Notwithstanding anything ahead, the medium of instruction and examination in the paper or subjects of languages will be the respective language.
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*[Signature]*  
**Registrar**  
Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar

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पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सिं र

*[Signature]*  
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उच्च शिक्षा (ग्रुप-4) विभाग  
शासन सचिवालय, जयपुर

**PROPOSED DRAFT STATUTE 36 OF PART-VIII GENERAL PROVISIONS**


**Chapter-19  
General Provisions**

*Proposed draft of the Statute 36 Part-VIII GENERAL PROVISIONS:  
University Boards has been approved by the Board of Management in its  
meeting dated 06.09.2017 vide resolution No. 7.8.1.14*

University Boards	36. (1) The University shall establish a Research Board, a Publication Board, Students Welfare Board, a Library Board, a Board of Sports, University Planning and Monitoring Board, Board of Extra-Mural study, Board of Hostels and Health, Discipline and Residence by the Ordinances. (2) The University may establish any other Board necessary for the purpose to ensure effective administration of academic and other activities.
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**Registrar**  
Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar

**कुलसचिव**  
पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सिकर

  
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राज्य शासनालय, जयपुर



**PANDIT DEENDAYAL UPADHYAYA SHEKHAWATI  
UNIVERSITY, SIKAR**



**SUBMISSION OF THE PROPOSED DRAFT OF THE STATUTES OF PANDIT DEENDAYAL UPADHYAYA SHEKHAWATI UNIVERSITY, SIKAR BEFORE THE HON'BLE CHANCELLOR FOR ASSENT WITH THE RESOLUTIONS NUMBERS OF THE BOARD OF MANAGEMENT, PROPOSED PARTS AND CHAPTERS OF THE SAID STATUTES AND THE REFERENCE/DETAIL OF THE STATUTES NUMBER 1 TO 36 AS PER THE DETAIL MENTIONED HEREUNDER:**

*Note: The detailed draft of the Statutes is submitted herewith between Pages No. 3 to 77.*

S. No.	Part	Board of Management Resolution No. and Proposed Statute		Page No.	Remarks
		Proposed Statute No.	Proposed Chapter & Contents		
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2.	Statute: Title		Statute: Title	2	
3.	Part-I Preliminary	1 and 2	7.1.2 Title 7.1.2 Definition	3	
4.	PART-II: UNIVERSITY AUTHORITIES	3, 4, 5, 6 and 7	7.2.1 Chapter-1 <i>Board of Management</i> (Under Section 19 and 20)	4-24 4-6	
			7.2.2 Chapter-2 <i>Academic Council</i> (Under Section 21)	7-9	
			7.2.3 Chapter-3 <i>Faculty, Departments and other Academic Committees</i> (Under Section 23)	10-20	
			7.2.4 Chapter-4 <i>Board of Studies</i> (Under Section 24)	21-24	
			7.3.1 Chapter-5 <i>Vice-Chancellor</i> (Under Section 10, 11 and 12)	25-27	
5.	PART-III: OFFICERS OF THE UNIVERSITY	8, 9, 10, 11, 12, 13, 14 and 15	7.3.2 Chapter-6 <i>Registrar</i> (Under Section 13)	25-37 28-29	

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			7.3.3 Chapter-7 <i>The Comptroller</i> (Under Section 14)	30	
			7.3.4 Chapter-8 <i>Estate Officer and Dean of the Student Welfare</i> (Under Section 15)	31-32	
			7.3.5 Chapter-9 <i>Deans of Faculties and their Functions</i> (Under Section 16)	33-34	
			7.3.6 Chapter-10 <i>Director Research</i> (Under Section 10 (a) (vi))	35	
			7.3.7 Chapter-11 <i>Controller of Examinations</i> (Under Section 10 (a) (vi))	36-37	
6.	PART-IV: COMMITTEES OF THE UNIVERSITY	16, 17 and 18		38-42	
			7.4.1 Chapter-12 <i>Finance Committee</i> (Under Section 25)	38-39	
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			7.4.3 Chapter-14 <i>Coordination Committee</i> (Under Section 20 (h))	42	
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8.	Sub Agenda No. 7.6 PART-VI: FUNDS, ACCOUNTS AND AUDIT OF THE UNIVERSITY	20 and 21		50-52	
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	WELFARE PROVISIONS OF EMPLOYEES		New Contributory Pension Scheme (Under Section 30)		
10.	PART-VIII: GENERAL PROVISIONS	23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35 and 36	7.8.1 Chapter-19 General Provisions	63-77	
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**Registrar**

Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar

**कुलसचिव**

पंडित दीनदयाल उपाध्याय  
शेखावाटी विश्वविद्यालय, सीकर

संयुक्त सचिव  
- शिक्षा (गुप-4) विभाग  
- जयपुर

Assented  
*[Signature]*

24.8.18

**Chancellor**

Pandit Deendayal Upadhyaya  
Shekhawati University, Sikar